

STAPENHILL PARISH COUNCIL

Minutes of the Meeting of Stapenhill Parish Council
held at the Immanuel Church, Stapenhill
on Wednesday, 23rd October 2017 at 7.00pm

Present:

Councillors: S Godfrey, J Chester, W Turton, M Bott and I Gibson

Also Present: R Young – Clerk to the Council

157/17 Chairman of the Meeting

It was proposed (J Chester), seconded (M Bott) and agreed that S Godfrey should chair this meeting of the Parish Council.

Resolved:

That S Godfrey should be appointed Chairman of this Parish Council Meeting.

158/17 Apologises

Apologises for absence were received from B McLelland, A Legg, S Winsper, N Champ, M Fitzpatrick and C Jones.

159/17 Members to Declare an Interest in Matters to be considered

Councillors to declare an interest when appropriate.

160/17 Public Participation

➤ No matters were raised.

161/17 Planning

a) Planning Applications Received

i) P/2017/01222

Listed Building Application for the replacement of one makes name plate.
Ferry Bridge, adjacent to Ferry Cottage, The Dingle, Stapenhill

ii) P/2017/01075

Erection of a single storey rear extension, including alterations to land levels and the erection of retaining walls (Amended Description and Drawings).

16 Wheatlands Road, Stapenhill

iii) P/2017/01220
Application under Section 73 of the Town and Country Planning Act 1990 for the continued use of premises as a hot food takeaway without complying with Condition 1 of P/2012/00143 dated 21st March 2012 to extend the opening hours to 3.00am on Friday and Saturday.
32 Main Street, Stapenhill

iv) P/2017/01075
16 Wheatlands Road, Stapenhill
Erection of a single storey rear extension.

b) **Planning Decisions**

i) P/2017/00746
161 Ferry Street, Stapenhill
Extension of existing driveway and erection of a detached garage.
Permission for Development

ii) P/2017/00936
13 Mead Walk, Stapenhill
Erection of a part two storey, part single storey side extension.
Permission for Development

162/17 **County and Borough Councillors' Reports**

a) **County Councillor Syed Hussain**

➤ No matters reported.

b) **Borough Councillor M Fitzpatrick**

M Fitzpatrick reported the following:-

➤ No matters reported.

163/17 **Minutes**

It was proposed, seconded and agreed to approve the Minutes of the Meeting held on the 13th September 2017.

Resolved:

That the Minutes of the Meeting held on the 13th September 2017 be approved as a correct and true record.

S. P. Rooney

Matters Arising from the Minutesa) Drakelow Development

I Gibson commented that 75 houses had been built. The Clerk said an application had been submitted to SSDC for additional house builds and that there had been no further information regarding the Walton Bridge.

Clerk

b) Parish Signs

Two signs installed. Clarification needed regarding ownership of the two other sites.

Clerk

c) Noticeboards

This matter was ongoing.

d) Memorial Garden

The Clerk reported that Lichfield Tarmacadam planned to start the new path on the 6th November 2017.

Clerk

e) Parish Clerk Vacancy

The Clerk to arrange interviews for the vacancy for Parish Clerk.

Clerk

f) Highways and Footpaths

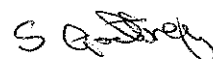
- The Clerk to enquire with County Councillor Syed Hussain regarding a meeting with the County Council Cabinet Member for Highways.
- The Clerk to request a copy of the Footpaths and Bridleway Map of Stapenhill from the County Council.
- The Clerk to register with the Ordnance Survey.
- The Clerk to obtain an update regarding Hill Street and Frederick Street from the County Council.

Clerk

Clerk

Correspondence

- ESBC Planning.
- Zurich Insurance conditions.
- Grant Thornton.
- The Pension Regulator.
- Entrust – Governor Vacancy – Edge Hill Junior School.
- Heritage Lottery Fund.
- ESBC – Register of Interest.
- Staffordshire Police – Automatic Number Plate Recognition.



- SCC – The “Highways and Rights of Way – Your Choices” – Website.
- SCC – Staffordshire Pharmaceutical Needs Assessment.
- East Side Art Competition – The Clerk to obtain further information.
- It was proposed, seconded and agreed to support the project.

Resolved:

To support the East Side Waterside and Art Competition.

- Edgehill Neighbourhood Forum – Letter from M Dickinson requesting a donation towards the cost of the Christmas Party.
S Godfrey declared an Interest.
- It was proposed, seconded and agreed to donate £100.00 towards the cost of the Christmas Party.

Resolved:

To donate £100.00 towards the costs of the Waterside and Edgehill Neighbourhood Forum Christmas Party.

166/17 Parish Projects

- No matters reported.

167/17 Financial Matters

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
30/10/17	R Young	Salary	£319.40	000731
30/10/17	HMRC	PAYE	£79.80	000732
30/10/17	Grant Thornton	Audit	£240.00	000733
30/10/17	St Peter's Church	Wreath	£19.00	000734
30/10/17	Khoo Systems	Website	£46.50	000735
30/10/17	R Young	Advertisement	£108.00	000736
30/10/17	Immanuel Church	Room Hire	£48.00	000737
30/10/17	Trent and Dove	Donation	£100.00	000738
Total:			£960.70	

Resolved:

To approve and issue the above cheques.

b) Audit

- The Clerk reported the Annual Return for 2016/2017 had been approved by Grant Thornton but they had mentioned the Trust Fund Declaration should be completed “Not Applicable”.

168/17

Clerk's and Members' Reports

- Hill Street Corner – Ferry Street (West Side) – All gullies need clearing. Clerk
- Bottom Footpath – Stapenhill Gardens to The Hollow – Needs attention – Notify Phil Lawford. Clerk
- Parish Clerk's Vacancy – Interview Group:-
W Turton
M Bott
I Gibson
B McLelland
- The Clerk to invite Staffordshire Police to the next meeting. Clerk
- W Turton requested Councillors to consider nomination for a Civic Award.
- It was proposed, seconded and agreed that W Turton should purchase a Civic Award sign.

Resolved:

W Turton to purchase a Civic Award sign.

- Benches for Stapenhill Gardens.
- It was proposed, seconded and agreed that two metal benches at a cost of £950.00 each should be purchased from S C Fabrications.

Resolved:

To purchase two metal benches at a cost of £950.00 each.

169/17

Car Parking

- No matters discussed.

170/17

Website

- W Turton reported he had included a picture of the Barley Mow on the Website.

171/17

Any Other Business

- No matters raised.

172/17

Private and Confidential

- No matters were raised.

173/17

Date of Next Meeting

➤ To be agreed

The meeting closed at 8.15pm.

S Godfrey
Chairman