

STAPENHILL PARISH COUNCIL

Minutes of the Annual General Meeting of Stapenhill Parish Council
held at Immanuel Church, Stapenhill
on Wednesday, 10th May 2017 at 7.16pm

Present:

Councillors: S Godfrey, I Gibson, M Bott, J Chester and B McLelland

Also Present:

Borough Councillor C Jones
Borough Councillor A Legg
County Councillor Syed
Four Members of the Public
R Young – Clerk to the Council

69/17

Apologises

Apologises for absence were received from M Fitzpatrick, N Champ, S Winsper and W Turton.

70/17

Members to Declare an Interest in Matters to be considered

Councillors to declare an interest when appropriate.

71/17

Election of Chairman for the year 2017/2018

It was proposed, seconded and agreed that S Godfrey should chair the May 2017 Parish Council Meeting.

Resolved:

That S Godfrey should chair the May 2017 Parish Council Meeting.

72/17

Election of Vice-Chairman 2017/2018

This matter was placed in abeyance.

73/17

Election of Planning Committee for the year 2017/2018

It was proposed, seconded and agreed that M Bott, J Chester and S Godfrey be appointed to the Planning Committee.

Resolved:

That M Bott, J Chester and S Godfrey be appointed to the Planning Committee.

S Godfrey 14/6/17

74/17

Public Participation

Public Forum

- Details given of injuries to Swans on the river by fishing lines. Asked if a section of the river bank could be suspended from fishing. The Clerk to enquire with M Hovers at ESBC and the Environment Agency. It was mentioned about the work undertaken by Lyndsey Newell at the Swan Centre. S Godfrey proposed a donation of £200.00 to the Swan Centre, seconded B McLelland.

Resolved:

To donate £200.00 to the Swan Centre (L Newell).

- D Thomas mentioned that a Swan had been killed when it had flew into power lines. Installation of coloured discs requested.
- S Paxton confirmed her resignation as Chairman and Parish Councillor A Legg thanked S Paxton for the work for the community over recent years.

75/17

Planning

a) Planning Applications Received

- i) P/2017/00044
214 Rosliston Road, Stapenhill
Erection of a single storey side extension and a separate single storey rear extension to existing shop to create an enlarged shop floor area and storage space (revised scheme).
- ii) P/2017/00245
Dental Clinic, 45B Rosliston Road, Stapenhill
Demolition of existing Porch and Conservatory and erection of replacement porch and single storey rear extension.

b) Planning Decisions

- i) P/2017/00337
1 Mead Walk, Stapenhill
Outline Application for the erection of a dwelling with all matters reserved.

Outline Permission for Development

S Godfrey 14/6/17

76/17

County and Borough Councillors' Report

a) **County Councillor's Report**

County Councillor Syed mentioned the following:-

- Thanked Parishioners for voting for him.
- Will focus on the pothole problem.
- Please let me know about any SCC matters causing concern.

b) **Borough Councillors Report**

i) **Craig Jones**

- Reviewed Free Parking Scheme in Town Centre.
- Gave details of Jam Jar Bank Accounts.

c) **Borough Councillor A Legg**

- M Fitzpatrick will continue to monitor the situation regarding the Bus Shelter and "Billies".
- People locked in Park – Larger Signs now.
- No dogs allowed off leads in parks, football pitches and fenced children's play area.
- Residents meeting Andy Mason regarding play equipment for older children.
- Ian Gibson said all road markings around St Peters Island need renewing.

A Legg

77/17

Minutes

It was proposed, seconded and agreed to approve the Minutes of the Meeting held on 12th April 2017.

78/17

Matters Arising from the Minutes

a) **Property known as "Billies"**

M Fitzpatrick making enquiries.

M Fitzpatrick

b) **Short Street School**

County Councillor Syed to monitor.

County Councillor

c) **Hill Street and Main Street Parking**

S Griffiths (SCC) had said this matter was ongoing.

Clerk

S. W. Griffiths 14/7/17

d) Parish Signs

The Clerk reported that SCC had agreed to install the Parish Signs at no cost.

Clerk

e) Pothole at Bottom of Slope off Ferry Bridge

This matter is ongoing with SCC.

Clerk

f) Noticeboards

S Paxton had reported earlier that all Noticeboards had been repaired plus installation of Cork back.

g) Website

This matter was ongoing.

h) Parish Councillor Training

The Clerk reported that SPCA will arrange training sessions in the future.

Clerk

79/17

Correspondence

- ESBC – Election Notices.
- SCC – Trading Standards & Newsletter.
- SCC – Pothole reports.
- D Thomas – Letter dated 10th May 2017 outlining concerns for Swans on the river.
- Burton Albion Community Trust Kicks – Outline of Scheme. A Legg to give full report at next month's Parish Council Meeting. Include on Agenda.
- ESBC – Sara Gummerson – County Council Election Result.
- Install a Defibrillator – UK Communities.
- ESBC – Andy Mason – Proposal for Bretby Rotary Club to assist with provision of play equipment in the Parish.
- ESBC – Andrea Davies – Request to complete 2017/2018 Register of Interest.
- Inspector Bob Champean – Staffordshire Police – Police Message for Newsletter and Websites – PACT Newsletter.
- ESBC – M Hovers – Confirmed Bushes and Hedges around Edge Hill Play Area cannot be cut back at present due to birds nesting.

A Legg

Clerk

80/17

Parish Projects Report

a) Memorial Garden

The Clerk gave details of the three quotations obtained. The Clerk was asked to arrange a site meeting with Paul Steed (ESBC).

Clerk

The Clerk to include separate item on the Agenda to discuss the name of the proposed Memorial Garden.

Clerk

81/17

Financial Matters

a) **Cheque Payments**

Date	Name	Details	Amount	Cheque No.
10/05/17	R Young	Salary	£319.40	000706
10/05/17	HMRC	PAYE	£79.80	000707
10/05/17	Immanuel Church	Room Hire	£24.00	000708
10/05/17	ESBC	Play Equipment	£9,150.00	000709
10/05/17	Khoo Systems	Website	£46.50	000710
10/05/17	R Young	Expenses	£41.00	000711
10/05/17	S Paxton	Expenses	£292.56	000712
10/05/17	R Fisher	Noticeboard Repairs	£440.00	000713
10/05/17	S Paxton	Expenses	£80.00	000714
Total:			£10,473.26	

Resolved: To approve and issue the above cheques.

82/17

Clerk's and Members' Reports

- S Godfrey mentioned problem of individuals doing wheelies down Main Street. The Clerk to notify Staffordshire Police.

Clerk

83/17

Website

- This matter was placed in Abeyance.

84/17

Any Other Business

- Co-option of Parish Councillor.
- It was proposed, seconded and agreed that Rebecca Brady be co-opted as a Parish Councillor for Stapenhill.

Resolved:

To Co-opt Rebecca Brady as a Parish Councillor for Stapenhill.

85/17

Exclusion of the Press and Public

The Chairman, S Godfrey, requested the Press and Public to leave the meeting.

86/17

Private and Confidential

a) Allotments Lease

M Bott said the date of the Lease should have been backdated and not from the date of signing.

S Godfrey said need to review next year.

b) Replacement Clerk

The Clerk to arrange for the vacancy for a Parish Clerk to be advertised.

Clerk

The meeting closed at 8.25pm.

14 / 6 / 17
S. Godfrey

Chairman