

STAPENHILL PARISH COUNCIL

Minutes of the Meeting of Stapenhill Parish Council
held at the Immanuel Church, Stapenhill
on Wednesday, 8th March 2017 at 7.00pm

Present:

Councillors: S Paxton, J Chester, W Turton, M Bott, S Godfrey, I Gibson and N Champ

Also Present: Borough Councillor M Fitzpatrick
Two Members of the Public
R Young – Clerk to the Council

Prior to the start of the meeting, Councillor W Turton commented the Agenda and Minutes should be circulated three days before the day of the meeting excluding the day of the meeting, weekends, Bank Holidays and the date of receipt.

34/17 Apologises

Apologises for absence were received from B McLelland, C Jones and A Legg.

35/17 Members to Declare an Interest in Matters to be considered

No Declarations were raised.

36/17 Public Participation

Member of the public mentioned the signage on the Washlands by the river needed to be checked.

37/17 Planning

a) Planning Applications Received

- i) P/2017/00150
Shop, 6 Hampden House, Rosliston Road, Stapenhill
Change of Use from a Shop (Class A1) to a hot food takeaway (Class A5) and a Restaurant and Cafe (A3 Class).
- ii) P/2017/00268
1 Mead Walk, Stapenhill
Erection of single storey side extension.
- ii) P/2016/-
Rosliston Road, Stapenhill
Development of 25 affordable homes.
It was agreed objections to the proposal drafted by Urban Print should be sent to East Staffordshire Borough Council.

b) Planning Decisions

- i) P/2016/01374
18 Suffolk Road, Stapenhill
Residential extension.
Conditional Approval

38/17

County and Borough Councillors' Report

a) County Councillor's Report (P Davies)

No matters reported by P Davies.

b) District Councillor's Report

Borough Councillor M Fitzpatrick reported the following:-

- One of the Heads of Services at ESBC had resigned – Duties to be shared.
- Medium Term Financial Strategy Agreed.
- Council Tax not increased.
- Government support grant to end in three years.
- Corporate Plan – Review of Shopmobility, Car Parking Permits and Cemetery Fees and Charges.
- Council Tax Penalties – Require to notify changes within days.
- Update regarding Cultural Services.
- Two Labour Councillors have resigned – J Mott and W Ganley.
- M Fitzpatrick to obtain progress report regarding missing bus shelter at railway station.
- W Turton asked if the Borough Council were monitoring air pollution. M Fitzpatrick to obtain update.
- Councillors mentioned the condition of “Billies” which appears to be a serious Health and Safety issue. Also overcrowding of property discussed. M Fitzpatrick to obtain update.
- N Champ mentioned the boarded up building at the top of Heath Road/Rosliston Road.

M Fitzpatrick

M Fitzpatrick

39/17

Approval of the Minutes

It was proposed, seconded and agreed to approve the Minutes of the Meeting held on 8th February 2017, subject to the following amendment:-

- 19/17 – Delete “Declarations of Interest to be made when the relevant matter is discussed”.

Resolved:

To approve the Minutes of the Meeting held on 8th February 2017, subject to the above amendment.

40/17

Matters Arising from the Minutes

a) **Alley Next to Chinese Chip Shop/The Crown**

D Madden (Trent and Dove Housing) confirmed the matter of the Alley was raised at a Waterside Neighbourhood Forum meeting by A Legg on the 19th January 2017. There is no update available to date.

Clerk

b) **Ferry Bridge**

The matter of the decking had been referred to Mr Plant at Staffordshire County Council.

Clerk

c) **Viaduct**

The Clerk to notify ESBC that there was a build-up of moss on the Viaduct.

Clerk

d) **Hill Street and Main Street Parking**

The Clerk reported he had contacted S Griffiths at SCC Highways who had agreed to review Hill Street, Ferry Street and Saxon Street. N Champ commented he hoped the residents of Hill Street would be consulted regarding parking. Also said no planning details notified of NHS Wellbeing Centre which has made parking more difficult.

e) **Memorial Garden**

M Bott gave details of a quotation obtained for proposal for Memorial Garden. The Clerk to obtain additional quotes.

Clerk

M Bott confirmed that ESBC would arrange volunteers and provide plants.

f) **Parish Signs**

- S Paxton reported need to identify a Contractor who is licensed to install signs on Highway land.
- The Clerk commented the signs would be installed during April 2017.

Clerk

g) **Alley between Stapenhill Re-Sales Shop and the Catholic Church**

The Clerk reported that checks with the Land Registry confirmed the Alley/Path was not registered. W Turton reported proposal to develop part of Five Lands Allotments and central part may be linked to estate roadway. When planning application is referred to Parish Council, need to monitor that the two ends of the path are improved and maintained and need to have in mind wheelchair usage.

h) **Noticeboards**

- W Turton said need signed minutes on Noticeboards.
- Maintenance.
- It was proposed, seconded and agreed that Darren Miller would be requested to clean and apply appropriate oil to the Parish Noticeboard. J. Chester Declared an Interest.

Resolved:

To have the Parish Noticeboards cleaned and have an appropriate oil applied.

i) **Khoo Systems**

The Clerk to review the payments made to Khoo Systems for website provision.

Clerk

j) **Damaged Road Sign and Missing Litter Bin at the top of Holly Street**

The Clerk confirmed he had reported the damaged sign to SCC Highways. ESBC had also stated they would reinstate the litter bin when the replacement sign had been installed.

Clerk

j) **Laptop**

It was proposed, seconded and agreed the Parish Clerk could purchase the Parish Laptop for £150.00.

Resolved:

The Clerk could purchase the Parish Laptop for £150.00.

41/17

Correspondence

- SCC Highways – Confirmation of Holly Street Sign requiring reinstatement.
- M Ellis – Police and Crime Commissioner for Staffordshire – Consultation for Safer, Fairer, United Communities. Strategy 2016-2020. Consultation until 24th March 2017.
- Staffordshire County Council – Pothole Updates.
- Robert Champeau – Police Attendance at Parish Meetings. The Clerk to confirm a Standing Order to attend Parish Council Meetings and would ensure first item at meeting.
- Emily Bladon – Selsby – Office of the Police and Crime Commissioner referring to Safer, Fairer, United Communities Strategy 2016-2020, which will build on the first strategy published in 2013.

- Brizlincote Parish Council – Request to join organising a Children’s Art Competition.
- It was proposed (N Champ), seconded (S Godfrey) to join with Brizlincote Parish Council in organising a Children’s Art Competition.

Resolved:

To join with Brizlincote Parish Council in organising a Children’s Art Competition.

- The Clerk to check if he had received details of Councillor Training from Brizlincote Parish Council. Clerk
- Jane Walker – Proposed Toddler Group for Stapenhill – Request for Donation. The Clerk to forward a Donation Request Form and suggest making an application when the group is active. N Champ commented it would be better to help fund the rent of room rather than equipment. Clerk

42/17

Parish Projects Report (including Funding Projects, Project Groups and Future Projects)

➤ **Edge Hill – New Play Equipment**

S Paxton reported that one item of equipment needs to be repaired and that Andy Mason to arrange photo to be included in Burton Mail. S Paxton

➤ **Ferry Bridge Presentation**

The Clerk to enquire with Burton Mail regarding photographs concerning presentation. Clerk

43/17

Financial Matters

a) **Cheque Payments**

Date	Name	Details	Amount	Cheque No.
08/03/17	HMRC	PAYE	£79.80	000640
08/03/17	Cancelled	---	£0.00	000641
08/03/17	Urban Print	Planning Advice	£112.80	000642
08/03/17	R Young	Salary	£319.40	000639
Total:			£512.00	

Resolved:

To approve and issue the above cheques.

44/17 Clerk and Members' Reports

- No matters reported.

45/17 Car Parking

- Councillors agreed to wait for this matter to be scrutinised by the Borough Council.

46/17 Website

- The Clerk was requested by W Turton to forward copies of the signed minutes for January 2017, plus details of Listed Buildings to W Turton.

Clerk

47/17 Any Other Business

- The Clerk to request M Hovers at ESBC to arrange for a large tree in the river by the Ferry Bridge to be removed and cleared.

Clerk

48/17 Exclusion of the Press and Public

The Chairman, S Paxton, requested the Press and Public to leave the meeting.

49/17

Private and Confidential

Allotments

The Clerk gave details of the draft lease document which includes the following:-

- Three year term from 2017.
- Rent of £600 per annum.
- Inclusion of liability on Allotment Plots.
- Inclusion of tenant to pay legal fees on completion.

The Clerk to also request a key to the front gate.

50/17

Date of Next Meeting

- Wednesday, 12th April 2017.

The meeting closed at 9.15pm.



S Paxton
Chairman of the Parish Council

12.4.17.