

# STAPENHILL PARISH

## Minutes of the Meeting of Stapenhill Parish Council held at the Immanuel Church, Stapenhill on Wednesday 14<sup>th</sup> September 2016

### Present

Councillors: S Godfrey, W Turton, I Gibson, M Bott, and J Chester

### Also Present:

County Councillor P Davies  
Borough Councillor M Fitzpatrick  
A Mason, East Staffordshire Borough Council  
One Member of the Public  
R Young, Clerk to the Council

- 101/16 Apologies  
Apologies for absence were received from S Paxton, B McLelland  
A Legg and G Jones.
- S Godfrey chaired the meeting
- 102/16 Members to Declare an Interest in Matters to be Considered  
Declarations of interest to be made when the relevant matter is  
discussed.
- 103/16 Public Participation  
S Godfrey commented the Parish Referendum would take place on  
15<sup>th</sup> September 2016 when it would be decided by Parishioners  
whether the Neighbourhood Plan would be approved.
- The Clerk to contact the Environment Agency regarding incident of  
canoeist racing into a swan plus need for signage regarding stray  
fishing lines. Clerk
- The Clerk to forward a donation request form to Valerie Galer at 64  
Ferry Street, Stapenhill. Clerk
- The Clerk to bring the following to the attention of M Hovers at  
ESBC: Clerk
- Report uncontrolled dogs in Stapenhill Gardens.
  - No penalty signs regarding care with swans plus dog  
fouling in Stapenhill Gardens.
  - Request additional litter picks in Stapenhill Gardens.
- Andy Mason commented he would defer a report concerning Edge  
Hill Play Area until the October Parish Council meeting. Outlined  
basic details of a rotating cone climber. A Mason confirmed the  
Borough Council would contribute £8K. A Mason
- A Mason agreed to search for funding opportunities for the  
Memorial Garden. A Mason
- Complaints received that the lights on the pedestrian crossing in St  
Peters Street change from green to red very quickly. P Davies

PlanningPlanning Applications for Consideration:

- P/2016/01231  
18 Saxon Street, Stapenhill  
Erection of a part two-storey, part single storey rear extension (non-material amendment relating to planning permission P/2015/01531 dated 4<sup>th</sup> January 2016). Amendments to the drawings by way of installation of ground floor window in side elevation
- P/2016/00985  
Telecommunications Site, The Crown, Rosliston Road, Stapenhill  
Removal of the existing 14.7M monopole and installation of a 15M high Phase 5 monopole and an RFC (800) cabinet
- P/2016/00835  
60 Long Street, Stapenhill  
Installation of external wall insulation to the front, rear and side elevation

Planning Decisions:

- P/2016/00880  
37 Hawthorn Crescent, Stapenhill  
Erection of a single storey rear extension

*Permission for Development*

- P/2016/00880  
37 Hawthorn Crescent, Stapenhill  
Residential extension

*Conditional Approval*

Other Planning Matters:

- M Fitzpatrick reported he had "called in" an application for affordable housing on Rosliston Road.

M  
Fitzpatrick

County and Borough Councillors ReportCounty Councillor's Report:

- P Davies reported the funding application for £500.00 for a memorial garden was being processed.
- The Clerk to contact the Burton Mail regarding the missing bus shelter which had been located on Station Bridge (Gateway to Burton).

P Davies

Clerk

Borough Councillor's Report:

Borough Councillor M Fitzpatrick mentioned the following:

- Neighbourhood Work programme.

- Last Neighbourhood Forum meeting to be held in November 2016 – projects would need to achieve 50% matched funding. New scheme to have different criteria. New scheme would collect old laptops, televisions and radios.
- New contract agreed with Biffa.
- War Memorial was last cleaned in August 2014 which is the responsibility of the Borough Council. War Memorial sited on SCC land. Due to be cleaned in August 2018. If the Parish Council would like it cleaned before that date it would need to tie in with special celebration. M Hovers would be happy to meet Councillors on site.
- Boarded up premises – business rates whether boarded up or not can only qualify for 3 months free of rates. Billies property has been invoiced for rates and a warrant to enter issued.
- ESBC are at present reviewing all charges applied to car parks in the Borough.
- W Turton asked M Fitzpatrick could Civil Enforcement give attention to parking of vehicles on Main Street.

M  
Fitzpatrick

106/16

Approval of the Minutes of the Meeting held on 13<sup>th</sup> July 2016

It was proposed, seconded and agreed to approve the minutes of the Parish Council meeting held on 13<sup>th</sup> July 2016.

Resolved:

To approve the minutes of the meeting held on 13<sup>th</sup> July 2016

107/16

Matters Arising from the Minutes

a) Memorial Garden and Swan Beds

M Bott reported he had discussed project with Paul Stead (ESBC) including hard standing of half circle. Would have assistance of ESBC with regard to planting.

M Bott

b) Parish Signs

The Clerk reported the parish signs should be completed / finished during the next 2 weeks.

Clerk

c) Rosliston Allotments

The Clerk to check paperwork received from solicitors regarding boundary walls.

Clerk

The Clerk confirmed the annual rent of £500.00 had been paid and banked.

d) Edge Hill Play Equipment

This matter was deferred until the October 2016 Parish Council meeting.

A Mason  
S Paxton

e) Neighbourhood Plan

Referendum to be held on 15<sup>th</sup> September 2016 and over 50% votes needed to approve Neighbourhood Plan.

S Paxton  
Clerk

108/16

Correspondence

Staffordshire in the Great War SCC SCC	The Peoples Story Conference Trading Standards Newsletter Clear Streets – website regarding vehicle parking (Tim Buxton, Community Traffic Management Officer)
SCC	Highway Infra-structure Asset Management Strategy
ESBC Santander Bank SCC	Neighbourhood Plan Account conditions Weekly update of pothole repairs
Burton-upon-Trent Stapenhill Friendship Club	Tree project Thank you letter for donation of £200

109/16

Parish Project Reports

➤ No further matters were raised.

110/16

Finance

a) *Accounts for Payment*

Date	Name	Details	Amount	Cheque No
14.09.16	R Young	Clerk	479.00	000601
14.09.16	HMRC	PAYE	119.00	000602
14.09.16	Immanuel Church	Room Hire	44.00	000603
14.09.16	Khoo Systems	Website	221.50	000604
14.09.16	Cancelled	-	0.00	000605
14.09.16	R Young	Expenses	22.90	000606
TOTAL			£886.40	

Resolved:

To sign and issue the above listed cheque payments

b) *Burton Albion Community Trust*

The Clerk to review the agreement with Burton Albion Community Trust.

Clerk

111/16

Clerk's and Members' Reports

➤ No further matters were discussed.

112/16

Website

W Turton reported the following:

Send any information to be included, including signed minutes.

W Turton  
Clerk

113/16

Annual Award for Work in the Community

W Turton gave a detailed updated including a sample of the commemorative wall plaques.

W Turton

It was proposed, seconded and agreed to purchase the wall plaques.

Resolved:  
To purchase the wall plaques.

114/16 Boarded Buildings on Main Street  
This matter had already been discussed.

115/16 Parish Councillor Co-Option  
It was proposed, seconded and agreed to co-opt Neil Champ as a Parish Councillor for Stapenhill.

Resolved:  
To co-opt N Champ as a Parish Councillor for Stapenhill.

116/16 Any Other Business

➤ Vegetation to be reduced and removed at the following locations: Clerk  
- The alley between Stapenhill re-sales shop and the Catholic Church on Main Street.  
- Main Street end of Jerrams Lane.

➤ Review post box available in Stapenhill including Rosliston Road. Clerk to contact Post Office. Clerk

➤ Noticeboards located by the Tesco store and Spar shop to be checked for repair.

117/16 Exclusion of the Press and Public  
The press and public were asked to leave the meeting.

118/16 Private and Confidential  
No matters were raised.

119/16 Date of Next Meeting  
Wednesday 12<sup>th</sup> October 2016

The meeting closed at 8:55 pm.

 . 9.11.16 .

Chairman of the Parish Council