

STAPENHILL PARISH COUNCIL

Minutes of the Annual General Meeting of Stapenhill Parish Council
held at Immanuel Church, Stapenhill
on Wednesday, 11th May 2016 at 7.15pm

Present:

Councillors: S Paxton, M Bott, W Turton, J Chester, S Godfrey, I Gibson, B McLelland

Also Present: County Councillor P Davies
Borough Councillor M Fitzpatrick
Borough Councillor A Legg
One Member of the Public
R Young – Clerk to the Council

45/16

Members to Declare an Interest

Declarations of Interest to be made when the relevant matter is discussed.

A Legg declared an interest in relation to Planning matters at ESBC.

46/16

Election of Chairman for the year 2016/2017

No nominations were received for the post of Chairman.

It was proposed, seconded and agreed that S Paxton should continue as Chairman of the Parish Council for three months (May, June and July 2016) Parish Council Meeting.

Resolved:

That S Paxton to continue as Parish Council Chairman for three months.

47/16

Election of the Vice-Chairman for the year 2016/2017

It was proposed, seconded and agreed that S Godfrey should be appointed Vice-Chairman for the year 2016/2017.

Resolved:

That S Godfrey be appointed Vice-Chairman of the Parish Council for the year 2016/2017.

48/16

Election of the Planning Committee for the year 2016/2017

It was agreed that S Godfrey, W Turton, M Bott and J Chester be appointed to the Planning Committee for the year 2016/2017.

S. Godfrey

Resolved:

That S Godfrey, W Turton, M Bott and J Chester be appointed to the Planning Committee for the year 2016/2017.

49/16

Public Participation

Details were given to Councillors of swans on the river who are in danger from attacks by uncontrolled dog. At the "Hollows" a swan was killed last year and one injured this year. The Clerk to enquire with ESBC as to what regulations exist to protect swans and whether signage could be installed.

Clerk

50/16

Planning

a) Planning Applications Received

i) P/2016/00455

366 Rosliston Road, Stapenhill

Erection of a pair of semi-detached dwellings, one detached bungalow and demolition of part of existing shop and rear store to form a car port with first floor extension to existing first floor flat with associated parking and access.

Councillors to review access and retaining wall.

ii) P/2016/00589

1 Bedford Road, Stapenhill

Erection of boundary fencing.

b) Planning Decisions

i) P/2016/00326

39 Baker Street, Stapenhill

Prior notification for the erection of a single storey rear extension 3.5m from the original rear wall of dwelling – 2.9m to eaves – 3.9m to highest part of roof.

Prior Approval not required

ii) P/2016/00464

331 Stanton Road, Stapenhill

Prior notification for the erection of single storey rear extension, 4.55m from the original rear wall of the dwelling, 3.2m to the eaves, 3.2m to the highest part of the roof and 3.7m to the top of the lantern light.

Prior Approval not required

iii) Copy of Objection letter dated 21st April 2016 by Lesley and Graham Barnes to Rob Duckworth (ESBC) regarding planning application P/2016/00392.

County and Borough Councillors' Reporta) County Councillor's Report

County Councillor P Davies mentioned the following:-

- Local Community Fund reduced from £10,000 to £7,500.
 - S Paxton enquired regarding the installation of double yellow lines on Holly Green. P Davies said need to re-apply. P Davies
 - S Paxton also raised the issue of vehicles being parked in Bretlands Way; many from the nearby school. P Davies agreed to take up this matter with Richard Rayson. P Davies
 - W Turton reported the alleyway adjacent to the Catholic Church on Main Street required attention. P Davies
 - Saxton Street potholes getting worse. The Clerk to report to SCC Highways. Clerk
 - Bus Shelter removed from outside Burton Railway Station. The Clerk reported Rhonda Gallimore and Mike Smith at SCC were aware of the bus shelter removal and were investigating the current position. Clerk
- b) District Councillors Report
- i) District Councillor M Fitzpatrick
- M Fitzpatrick mentioned the following:-
- Vacancy for a District Councillor for Stapenhill. Election later this month.
 - Controlling group of Council reviewing all Open Spaces and Car Parks.
 - Appraisal of Cultural Services to be undertaken.
 - WASP funding changed to Councillors Community Fund. Still £1,000 per member of the Council.
 - Not received an update regarding the "Fountain". Will request details. M Fitzpatrick

ii) **District Councillor A Legg**

A Legg mentioned the following:-

- Air Quality Control Report not ready for distribution. Will follow up. A Legg
- Reported potholes on Hill Street, Cumberland Road, Saxon Street plus requested renewal of yellow lines on corner of Hill Street. A Legg
- G Topiss (Trent and Dove) has asked how the Thursday Breakfast Scheme is progressing.
- Noticeboards require re-paint. S Paxton
- Complaints received regarding grass cutting on Waterside. Parish Council should request grass cutting to be done up to the edge of the car park. Clerk
- Large pothole – Pathway – Ferry Bridge Viaduct bottom of ramp before exit from Ferry Bridge to St Peters Bridge. A Legg
Clerk

52/16

Approval of the Minutes of the Meeting held on 13th April 2016

It was proposed, seconded and agreed to approve the Minutes of the Parish Council Meeting held on 13th April 2016.

Resolved:

To approve the Minutes of the meeting held on 13th April 2016.

53/16

Matters arising from the Minutes

a) **Civil Enforcement**

The Clerk to enquire as to when Civil Enforcement are working and the frequency of visits to Stapenhill. Clerk

b) **Rosliston Allotments**

The Clerk to request an opinion from ESBC regarding the Display of Flags, Alcohol Consumption, Chickens kept on the Allotments plus installation of Poly Tunnels. Clerk

c) **Neighbourhood Plan**

The Neighbourhood Plan is on display in the Parish. Consultation period to end early June 2016. Examiner to be appointed to review plan to date. Chairman
Clerk

d) Stapenhill Parish Council – Memorial Garden

The Clerk reported that two metal benches would cost £600 each.

54/16

Correspondence

- ESBC – PCC Election.
- ESBC – Borough Councillor Election.
- Zurich Insurance – Parish Insurance.
- Health Watch – Staffordshire.

55/16

Parish Projects Report

a) Children's Play Equipment

The Chairman, S Paxton, reported that A Mason at ESBC was arranging meetings with additional Play Equipment Suppliers to obtain comparative quotes.

S Paxton

It was agreed that S Godfrey, J Chester and M Bott would review the proposals when available.

b) Memorial Garden

M Bott to discuss with Paul Stead a Schedule of Work for a Memorial Garden and the cost.

It was proposed, seconded and agreed to set a Budget of £5,000 for a Memorial Garden.

Resolved:

To set a Budget of £5,000 to produce a Memorial Garden.

Also considered the re-design of flower beds by ESBC and the brief given to Mr Tomlinson (Artist). The Clerk to ask why Stapenhill Parish Council were not consulted.

Clerk

c) Parish Signs

The Clerk to obtain an update regarding delivery.

Clerk

56/16

Finance

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
11/05/16	R Young	Salary	£479.00	000667
11/05/16	HMRC	PAYE	£119.00	000668
Total:			£598.00	

Resolved:

To issue the above cheques.

b) Accounts

The Clerk to produce accounts for transaction April 2016 – September 2016 in September 2016.

Clerk

b) Bank Account

The Clerk reported he had contacted Lloyds Bank regarding opening a Community Account for the Parish Council and would report at the next Council Meeting.

Clerk

57/16

Clerk's and Members Reports

- No matters were raised.

58/16

Website

W Turton reported the following:-

- Website updated with News, Minutes and Neighbourhood Plan.
- Matters in progress and will include pictures.
- Asked if any other items should be included.
- Commented website is biased toward people selling on the internet. Mentioned the site used by Brizlincote Parish Council is more user friendly.
- Clerk to produce smaller copy minutes for display in Noticeboards.
- Next meeting Rota to be agreed plus distribution of keys.

W Turton

Clerk

59/16

Annual Award for Work in the Community

- W Turton circulated a draft design for a plaque in stainless steel.
- Reviewed buildings in Parish. Councillors to consider recipients of an award to report suggestions at the next Parish Council meeting. Councillors
- W Turton to obtain costing/estimate for plaques. W Turton

60/16

Car Park – Pay and Display

- M Fitzpatrick to keep Parish Council informed of ESBC's policy on this matter. M Fitzpatrick

61/16

Boarded Buildings on Main Street

- The Clerk to contact Enforcement with regard to appearance of buildings, especially when boarded. Enquire as to whether improvements can be legally requested. Clerk
- The Clerk to also ask if ESBC can look into the occupation of the flat above the former Billies (Multi-occupancy). Clerk

62/16

Date of Next Meeting

- Wednesday, 8th June 2016.

The meeting closed at 9.02pm.

Chairman

S. Godfrey
11.5.2016