

STAPENHILL PARISH COUNCIL

Minutes of the Parish Council Meeting
held at Immanuel Church, Stapenhill
on Wednesday, 8th June 2016 at 7.15pm

Present:

Councillors: S Godfrey, J Chester, M Bott, B McLelland and I Gibson

Also Present:

Borough Councillor A Legg
Borough Councillor C Jones
Revd. Janet Turville
One Member of the Public
R Young – Clerk to the Council

63/16

Apologises

Apologises for absence were received from S Paxton, W Turton, M Fitzpatrick and P Davies.

64/16

Members to Declare an Interest

Declarations of Interest to be made when the relevant matter is discussed.
A Legg declared an interest in relation to Planning Matters at ESBC.

65/16

Public Participation

➤ **Ivy Lodge Close**

Colin Bird reported difficulty of gaining access to drives in Ivy Lodge Close due to cars parked across drives; 9.00pm to 9.00am worst period.
Clerk to notify Civil Enforcement and P Davies.

Clerk

66/16

Planning

a) Planning Applications Received

- i) PAP/2016/00445
366 Rosliston Road, Stapenhill
Erection of a pair of semi-detached dwellings, one detached bungalow and demolition of part of existing shop and rear store to form car port with first floor extension to existing first floor flat with associated parking and access.
Councillors commented development was "Not in keeping with area and was an overdevelopment of site".

- ii) P/2016/00521
3 Main Street, Stapenhill
Continued Display of 9 Non-illuminated vinyl window graphics and 1 Non-illuminated fascia sign.
Councillors commented – “Overbearing and not in keeping with area and detrimental impact on adjacent properties”.

b) **Planning Decisions**

None received.

67/16

County and Borough Councillors' Report

a) **County Councillor's Report**

No matters reported.

b) **Borough Councillors Report**

A Legg

A Legg commented as follows:-

- Complaint received regarding the condition of the Gardens by the steps – Area to be re-planted.
- Attended meeting with Andy Mason (ESBC) regarding the Edge Hill Play Equipment. Another meeting to be arranged.
- Tea and chat tomorrow.
- Requested Posters for “New Start” to be put on Noticeboard.
- Will take up matter of litter on Ferry Street.
- Said a dog waste bin was needed on Heath Road Recreation Field. It was agreed a survey of litter/dog bins in the Parish was needed. Should the Parish Council purchase new bins or is it an ESBC issue was discussed.
- New Canoe Club to be based in Stapenhill.
- 10th June 2016 – Activities for Children in Market Hall.
- M Bott to take a picture from the main road of Rosliston Allotments for Councillors to review.
- It was proposed, seconded and agreed that Community Posters can be displayed on the Noticeboards.

A Legg

A Legg

M Bott

Resolved:

That Community Posters can be displayed on the Noticeboards.

- The Clerk to enquire with ESBC as to whether dog/litter bins can be painted. The Clerk to also ask if damaged litter/dog bins can be replaced.

Craig Jones

Commented as follows:-

- Elected as Borough Councillor two weeks ago.
- Received emails from Parishioners mentioning Waterside, Anti-Social Behaviour, Drugs and Potholes.

68/16

Approval of the Minutes of the Meeting held on 11th May 2016

It was proposed, seconded and agreed to approve the Minutes of the Annual General Meeting of the Parish Council held on 11th May 2016.

Resolved:

To approve the Minutes of the Annual General Meeting of the Parish Council held on 11th May 2016.

69/16

Matters arising from the Minutes

a) "The Hollows" – Swan Attack

M Hovers confirmed there were no Dog Control Orders for this location but will request Enforcement Officers to make random visits.

b) Saxon Street – Potholes

The Clerk confirmed he had reported this matter to SCC Highways – Reference: 4048800.

c) Bus Shelter – Burton Railway Station

The Clerk reported he had spoken to Mike Smith (SCC Highways/Amey) who confirmed no agreement with Network Rail had been agreed.

d) Civil Enforcement

The Clerk reported the following:-

- ESBC Enforcement work 7.00am – 4.30pm and deal with Car Parks, Fly Tipping, Litter, Dog Fouling and Anti-Social Behaviour.
- SCC Highways Enforcement have mobile officers visiting Stapenhill on a daily basis. No fixed times. Will respond to issues notified to SCC Highways on 0300 111 8000.

e) **Rosliston Allotments**

The Clerk confirmed he had raised several issues with ESBC Planning and Environmental Departments and reported the following:-

- National Flags do not need consent.
- Chickens are not restricted, however, safe storage of chicken food is required.
- Poly Tunnels are temporary structures and do not require consent.

f) **Parking on Main Street, Stapenhill**

- The Clerk to report to SCC Civil Enforcement that parking on double yellow lines by a truck and cars is occurring after 7.00pm.

Clerk

g) **Memorial Gardens**

- M Bott reported that Paul Stead (ESBC) obtaining quotes for the paths.

h) **Boarded Buildings on Main Street**

The Clerk confirmed the following:-

- Boarded Buildings – Reported to Environment Department who will review. Clerk to request response.

Clerk

i) **Multi-Occupation of Flat above Billies**

The Clerk reported as follows:-

- Up to six rooms may be let with shared kitchen/toilet facilities.
- Notified Environment and Housing Departments.
- Housing to request Fire Service to check Health & Safety risk.

Clerk

Clerk

70/16

Correspondence

- ESBC Election Result. (Councillors commented the Polling Cars sent out late on 10th May 2016 when Postal Vote deadline 11th May 2016).
- Santander Bank – Conditions Update.
- A Davies (ESBC) – Requested Update of Parish Councillors Register of Interest.
- Graham Hunt (SCC) – Website details regarding Superfast Broadband and Flood Risk Management.

Clerk

- Deborah Salt (ESBC) – Operational Order for Stapenhill and Brizlincote confirming a Dog Fouling Initiative will be undertaken on Wednesday, 17th August 2016.
- Centenary Fields – Commemorating World War I (2014-2018). Request for Community Area to be nominated.
- HAGS – Play Equipment.
- Letter from Pat Walton – Friends of the Ferry Bridge – Request for donation for plaques.
- It was proposed, seconded and agreed to donate £500.00.

Resolved:

To donate £500.00 towards cost of installing plaques on the Ferry Bridge.

S Godfrey abstained from vote

71/16

Annual Return 2015/2016

The Clerk gave details of the Receipts and Payments for the financial year ended 31st March 2016. The Clerk confirmed that Vaughan Davies (Accountants) Limited had completed an audit with no comment.

It was proposed, seconded and agreed the Chairman and Clerk should sign the Annual Return for 2015/2016.

Resolved:

The Chairman and Clerk to sign the Annual Return for 2015/2016.

72/16

Financial Matters

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
08/06/16	R Young	Salary	£479.00	000669
08/06/16	HMRC	PAYE	£119.00	000670
08/06/16	S Paxton	Breakfast costs	£99.47	000671
08/06/16	Khoo Systems	Website	£46.50	000672
08/06/16	Immanuel Church	Room Hire	£22.90	000673
08/06/16	R Young	Mileage	£34.63	000674
08/06/16	Vaughan Davies & Co	PAYE	£120.00	000675
Total:			£921.50	

Resolved:

To sign and issue the above cheques.

73/16

Parish Projects

a) **Edge Hill Play Equipment**

A Legg confirmed a site meeting had taken place with A Mason who had obtained several quotes. This matter was deferred until S Paxton was in attendance.

b) **Parish Signs**

The Clerk reported this matter had been delayed due to the National Forest needing to grant a licence for use of their logo.

Clerk

b) **Neighbourhood Plan**

The Clerk reported that a Mr Angus Kennedy had been appointed to examine and comment on the Neighbourhood Plan. Modifications may be recommended.

74/16

Clerk's and Members' Reports

- A Legg asked if the balance due to Burton Albion had been paid. The Clerk replied no invoice had been received, hence no payment.
- J Chester gave details of the Lily Thomas Project which details work during World War I.
- The Clerk was asked to invite Andy Mason to the next Parish Council Meeting.
- The Clerk to ask Peter Davies for an update regarding Short Street School.

Clerk

75/16

Website

- Deferred until the next meeting.

76/16

Annual Award for Work in the Community

- Deferred until the next meeting.

77/16

Boarded Buildings on Main Street

- This matter had been discussed.

78/16

Car Parks – Pay and Display

- A Legg said the Parish Council need to decide regarding any changes required.

79/16

Any Other Business

➤ Swan Design – Stapenhill Gardens

The Clerk to progress.

- Why was the Parish Council not consulted?
- If £15k to be spent on design, why not contribute to a Memorial Garden?

Clerk
Clerk

➤ Grass Cutting on Waterside

The Clerk reported that M Hovers confirmed that the grass is cut 10 times each year for ESBC parks and open spaces on a three week cycle. Grass for SCC Highways are cut eight times a year on a four week cycle.

80/16

Exclusion of Press and Public

- The Press and Public were asked to leave the meeting.

81/16

Private and Confidential

- No matters were raised.

82/16

Date of Next Meeting

- Wednesday, 13th July 2016.

The meeting closed at 8.22pm.



Chairman

13.7.16