

STAPENHILL PARISH COUNCIL

Minutes of the Meeting of Stapenhill Parish Council
held at the Immanuel Church, Stapenhill
on Wednesday, 14th December 2016 at 7.00pm

Present:

Councillors: S Paxton, J Chester, B McLelland, W Turton, S Godfrey, I Gibson and N Champ

Also Present: Borough Councillor A Legg
County Councillor P Davies
R Young – Clerk to the Council

139/16 **Parish Council Chairman**

It was proposed, seconded and agreed that S Paxton should be appointed Chairman of the Parish Council until 31st March 2017.

Resolved:

That S Paxton be appointed Chairman of Parish Council until 31st March 2017.

140/16 **Apologises**

Apologises for absence were received from M Bott, C Jones and M Fitzpatrick.

141/16 **Members to Declare an Interest in Matters to be considered**

Declarations of Interest to be made when the relevant matter is discussed.

142/16 **Public Participation**

➤ No matters were raised.

143/16 **Planning**

a) Planning Applications Received

- i) P/2016/01622**
64 Baker Street, Stapenhill
Prior notification for the erection of kitchen extension 4m from the original rear wall of the dwelling, 2.8m to the eaves and 3.4m to the highest part of the roof.

b) **Planning Decisions**

- i) P/2016/01435
36 Ferry Street, Stapenhill
Erection of a single storey side extension.
Conditional Approval
- ii) P/2016/01478
96 Long Street, Stapenhill
Reduction in height of one Horse Chestnut tree to the previous pollarded points.
Conditional Approval
- iii) P/2016/01449
31 Ridgeway Road, Stapenhill
Erection of a single storey side and rear extension incorporating a raised timber deck.
Conditional Approval

144/16

County and Borough Councillors' Report

a) **County Councillor's Report (P Davies)**

P Davies mentioned the following:-

- Short Street School Site – Trent and Dove Housing Association have been successful in their bid for the site. A mix of twenty two homes proposed for the land. N Champ referred to the Neighbourhood Plan and whether it would apply to the site. A Legg said that the Neighbourhood Plan would be considered when a planning application is submitted. The Clerk to check with ESBC and to request details of Listed buildings in the Parish.

Clerk

b) **Borough Councillor's Report**

A Legg commented as follows:-

- A Legg gave an update regarding proposed Parking Charges at locations in the Parish, as Parish Council had been asked as to whether they agree to changes. S Godfrey asked if any Parking Charges in the Parish, would they benefit the community. A Legg confirmed there would be no benefit to Stapenhill.



- It was proposed, seconded and agreed not to support the introduction of Parking Charges in the Parish.

Resolved:

Not to support the introduction of Parking Charges in the Parish.

- No details on Drakelow Park Liaison Committee. The Clerk to enquire whether there are to be any further meetings. Clerk
- Billies in the village – Enforcement visited and refused entry. Councillors have Health & Safety concerns.
- Neighbourhood Forum to hold meeting on 19th January 2017 at Short Street Cafe – Stewart Godfrey to represent the Parish Council.
- Tea Party to be held at the Short Street Cafe on 15th December 2016
- Burton Albion Golden Goal to start again on 5th January 2017.
- Community Centre doing very well and Bingo re-starts on 13th February 2017.
- Need to check Neighbourhood Plan for sites that may be developed and benefits made available for the Parish. S Paxton commented that Stapenhill did not benefit from the development of the Drakelow Site. Section 106 to be replaced by the Community Infrastructure Levy. The Clerk to enquire when CIL is applicable. A Legg said that need to bring up matters at Planning Meeting regarding any Parish benefit. Clerk
- The Clerk was instructed to check the Minutes regarding the period of support for Burton Albion to provide youth activity in the Parish. Clerk
- A Legg reported she intended to re-start the Breakfast Club and enquire regarding Wasp funding. Details to be advertised on the Website and locally.

145/16

Approval of the Minutes

It was proposed, seconded and agreed to approve the Minutes of the Parish Council Meeting held on 9th November 2016, subject to the following amendments:-



- i) 112/16 Delete Ian Gibson mentioned that the Name Sign after St Peters Bridge is out of date. Include: Ian Gibson mentioned that the Stapenhill Name Sign after Drakelow Bridge is out of date.
- ii) 126/16 a) Funding. Delete P Davies.
- iii) 126/16 a) Funding. Adjust reference letters to read a) to j)
- iv) 129/16 Delete Cheque detail N Sign – Nomination Sign. Include Brunel Engraving – Civic Award.
- v) 131/16 Website. Amend to read – “W Turton commented need to keep him up to date with signed minutes plus any information for the Parish”.

Resolved:

To approve the Minutes of the Meeting held on 9th November 2016, subject to the above amendments.

146/16

Matters Arising from the Minutes

a) **Ferry Bridge**

I Gibson mentioned that during frosty weather the timber decking is very slippery. Clerk to notify P Davies and Highways.

Clerk

b) **Viaduct**

W Turton reported the Viaduct requires a good sweep. The Clerk to report.

Clerk

c) **Bus Shelter – Burton Station Bridge**

The Clerk confirmed that he had brought the missing bus shelter to the attention of the reporters at the Burton Mail.

Clerk

d) **Civil Enforcement – Parking on Main Street**

The Clerk confirmed he had reported the problem of parking on sections of double yellow lines on Main Street to Civil Enforcement at Stafford.

Clerk

e) **Memorial Garden**

This matter was deferred until 2017.

f) **Parish Signs**

The Clerk confirmed he had accepted delivery of the outstanding Signs and Posts and would arrange a meeting with Sam Griffiths regarding location and installation. The Clerk also mentioned the need to transfer the Signs to the Parish Council Garage for storage.

Clerk

g) **Rosliston Allotments**

It was agreed to review the existing lease document at the January 2017 Parish Council Meeting.

h) **Burton Albion Community Trust**

The Clerk to check the minutes regarding the youth scheme.

Clerk

i) **Alley between Stapenhill Re-Sales Shop and the Catholic Church on Main Street, Stapenhill**

The Clerk reported the following:-

- SCC Footpaths said Alley not a Public Right of Way.
- Not on Definitive Map.
- Not owned by SCC Highways.
- Not adopted by SCC.
- W Turton commented there was a deadline to have a path adopted or included on the Definitive Map.
- Clerk to enquire with Derbyshire County Council.
- The Clerk to enquire with Stapenhill Re-sales Shop regarding ownership.
- The Clerk reported he had discussed ownership with Father John Paul Leonard at the Catholic Church – Father John Paul Leonard agreed to request administrators at the Church to check records. Said would take several months.

Clerk
Clerk

j) **Stapenhill – Rosliston Road – Post Box**

Louise Richardson at Royal Mail had confirmed the Collection Planning Manager had stated “Stapenhill is saturated with post boxes and there is no justification to install more boxes”. (Map of existing post boxes supplied). The Clerk to enquire with Royal Mail as to whether post box demolished by a motor vehicle located at end of Sandelwood Road and Sycamore Road will be reinstated. The Clerk to also write to the Post Master at Rosliston Road Post Box requesting an outside post box.

Clerk

k) **Remembrance Day**

The Clerk to forward a letter of thanks for invitation to Susan Noakes.

147/16

Correspondence

- SCC Pothole Updates.
- ESBC – Notification of proposal by BT for the removal of Public Call Boxes. Councillors decided to decline adoption of a Telephone Box for £1.00.

- N Perry (ESBC) link to view Neighbourhood Plan online.
- ESBC Parish Precept Requirement 2017/2018.

148/16

Parish Projects Report

Play Equipment – Edge Hill

- It was proposed, seconded and agreed the Clerk should confirm acceptance of the quotation from Streetscape of £18,300.00 + VAT to Andy Mason.

Resolved:

To confirm acceptance of quotation from Streetscape to Andy Mason.

149/16

Financial Matters

a) **Accounts for Payment**

Date	Name	Details	Amount	Cheque No.
14/12/16	R Young	Salary	£319.40	000617
14/12/16	HMRC	PAYE	£79.60	000618
14/12/16	Immanuel Church	Room	£24.00	000619
14/12/16	000620-625	Cancelled	£0.00	---
14/12/16	Sign of Times	Signs	£5,019.46	000626
Total:			£5,442.46	

Resolved:

To sign and issue the above listed cheques.

150/16

Clerk and Members' Report

- No matters were discussed.

151/16

Website

- W Turton said need information and Minutes for Website inclusion.

152/16

Annual Award for Work in the Community

- W Turton reported the Civic Award to Mr & Mrs Robinson went very well. Owner of property had a folder of improvement details.
- W Turton said Parish Council should consider possible recipients of Civic Award in October of each year.

153/16

Car Parks – Pay and Display

- A Legg to confirm view of Parish Council on this matter.

154/16

Any Other Business

- Joy Chester – Rosliston Road Pull-in vehicle parked For Sale – Clerk notify Civil Enforcement. Clerk
- Neil Champ – Range of Garages broken into – if continues will have an escalating impact.
- Susan Paxton – The Clerk to invite Staffordshire Police to January 2017 Parish Council Meeting. Clerk
- Donation Request Application Form – The Clerk circulated a revised form for Councillors to review. It was agreed “All Information is Private and Confidential” should be included. The Clerk to amend. Clerk

155/16

Exclusion of the Press and Public

- The Press and Public were asked to leave the meeting.

156/16

Private and Confidential

- No matters were raised.

157/16

Date of Next Meeting

- Wednesday, 11th January 2017

The meeting closed at 9.10pm.



S Paxton
Chairman

11.1.17.