

# STAPENHILL PARISH COUNCIL

Minutes of the Meeting of Stapenhill Parish Council  
held at Immanuel Church, Stapenhill  
on Wednesday, 13<sup>th</sup> April 2016 at 7.00pm

**Present:**

**Councillors:** S Paxton, W Turton, M Bott , S Godfrey, I Gibson and J. Chester

**Also Present:**

Borough Councillor A Legg  
County Councillor P Davies  
R Young – Clerk to the Council

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**29/16**

**Apologises**

Apologises for absence were received from B McLelland and M Fitzpatrick.

**30/16**

**Members to Declare an Interest in matters to be considered**

Declarations of Interest to be made when the relevant matter is discussed.

**31/16**

**Public Participation**

No matters were raised.

**32/16**

**Planning**

**a) Planning Applications Received**

i) P/2016/00392

Adjacent 89, Rosliston Road, Stapenhill

Demolition of existing outbuildings and erection of 25 affordable homes comprising 10 semi-detached dwellings, 11 terraced dwellings and a detached building, 4 flats and construction of vehicular access.

Parish Councillors commented that they require Highways to comment on exit visibility splay may not be sufficient.

Clerk

ii) P/2016/00464

331 Stanton Road, Stapenhill

Prior notification for the erection of single storey rear extension 4.55 metres from the original rear wall of the dwelling, 3.2 metres to the eaves, 3.2 metres to the highest part of the roof and 3.7 metres to the top of the lantern light.

- iii) P/2016/00326  
39 Baker Street, Stapenhill  
Prior notification for the erection of a single storey rear extension 3.5m from the original rear wall of dwelling – 2.9m to the eaves – 3.9m to highest part of roof.
- iv) P/2016/00275  
484 Stanton Road, Stapenhill  
Erection of three detached dwellings and two detached single garages and construction of new access road.

**b) Planning Decisions**

- i) P/2016/00268  
Ferry Bridge adjacent to Ferry Cottage, The Dingle, Stapenhill  
Installation of 4 No. cast aluminium plaques (with paint finish) to river facing sides of principal bridge towers.  
***Application Approved***
- ii) P/2016/00142  
102 Stanton Road, Stapenhill  
Erection of a part single, two storey and first floor side and rear extension and alteration and single storey rear extension to existing conservatory to form dining room.  
***Application Approved***
- iii) P/2016/00242  
464 Stanton Road, Stapenhill  
Prior notification for the demolition of one building.  
***Application Approved***
- iv) P/2016/00225  
20 Waterside, Stapenhill  
Erection of a front dormer extension.  
***Application Approved***

33/16

**County and Borough Councillors' Report**

**a) County Councillor's Report**

County Councillor P Davies mentioned the following:-

- Section 106 funding relating from the Drakelow Development will be for Highways in Burton wide and not specifically for Stapenhill.

- Some talk of St Peter's Bridge to have three lanes. Cost and structure may not be able to support three lanes. S Paxton commented regarding traffic lights at islands for exit from Stapenhill. S Godfrey commented that St Peter's Bridge will always be a bottleneck.
- Election of Police and Crime Commissioner to take place on 5<sup>th</sup> May 2016. P Davies declared an interest.
- S Paxton commented there were potholes on Spring Terrace, Ferry Street, Hall Street and Heath Road.
- P Davies commented the Highways Budget had been cut by £5m.

Clerk

**b) District Councillors Report**

A Legg reported the following:-

- The pothole problem – Councillors need to be vigilante.
- Air Quality – Will ask for more information from ESBC.
- PIPS – Come to outline stage – quicken up the stage to build houses – New Procedure.
- New Noticeboard very damp or letting in rainwater.

A Legg

34/16

**Approval of Minutes**

It was proposed, seconded and agreed to approve the Minutes of the Parish Council Meeting held on 2<sup>nd</sup> March 2016.

**Resolved:**

**To approve the Minutes of the meeting held on 2<sup>nd</sup> March 2016.**

35/16

**Matters arising from the Minutes**

**a) Bus Shelter removed from outside Burton Railway Station**

The Clerk reported that Network Rail have no knowledge of the Bus Shelter. It was agreed both the Bus Stop and Bus Shelter had been removed when improvement work was undertaken by the Station.

The Clerk to enquire with Arriva regarding the status of the Bus Stop and also to enquire with SCC Highways.

Clerk

**b) Highway Matters**

- i) Yellow No Parking lines faded on Main Street progressing into Hill Street.

Clerk

ii) Cars left on Hill Street, one with a puncture. Clerk to notify Civil Enforcement.

Clerk

iii) Pothole in the pedestrian walkway at the bottom of the ramp that leads down from the pavement on the south side of St.Peter's Bridge to the Ferry Bridge Viaduct. A Legg agreed to report this matter.

A Legg

c) **Car Park at The Punch Bowl Site**

M Hovers at ESBC advised that there was little that can be done to stop vehicles being parked for long periods unless the car park becomes Pay & Display and that any income would be put back into Stapenhill Gardens.

Councillors

d) **Planting of Poppies in the Parish**

M Bott said that he had a stock of Poppy Seeds and Mixed Wild Flowers.

e) **Spar Post Office – Provisional Post Box**

- I Gibson commented the Manager of the Post Office agrees a Post Box should be installed.
- The Clerk confirmed he had raised this subject with Post Office collectors who commented they would review.

f) **Award Scheme**

- W Turton said the modification to the Ferry House was a good example. S Godfrey suggested a plaque should be presented.

g) **Rosliston Allotments**

- Check if invoice issued for £500 rent.
- The Clerk was requested to discuss the following with Colin Shakespeare:-
  - Display of Flags.
  - Alcohol Consumption.
  - Chickens kept on the Allotments.
  - Poly Tunnels.

Clerk

The Clerk to check the contract.

- The Clerk reported that Colin Shakespeare had agreed to contact home owners with a boundary adjoining the Allotments regarding whether they have ownership of the wall requiring attention. The Clerk to review paperwork held on the Allotments.

**h) Neighbourhood Plan**

- Neighbourhood Plan to be available in the Parish for comment and Plan to go to an approved Examiner to review.

Chairman  
Clerk

**i) Free Breakfast Scheme – (Burton Albion)**

S Paxton and A Legg gave the following information:-

- Free Breakfast available (9.30am-11.00am).
- Golden Goal for Over 50's.
- Each week more attending.
- Requested help with Breakfasts and discussing local matters with Parishioners on Thursday sessions.
- S Paxton to enquire with Gail Topliss at Trent and Dove regarding funding.

**j) Stapenhill Parish Council – Memorial Garden**

- Councillors reviewed the plan and details provided by Paul Steed.
- A Legg agreed to donate funding to purchase a new Bench, and agreed to speak to S Dyche for funding.
- The Clerk to obtain a quotation for the supply of two metal benches.
- A Legg asked if the Shrub beds would be raised or level with the path.

A Legg  
Clerk

36/16

**Correspondence**

- Community Council of Staffordshire Membership details.
- Pensions Regulator – Update and Guide.
- ESBC – Casual Parish Councillor Vacancy – Confirmation that the Parish Council can co-opt.
- ESBC – Notices for the PCC. Election to be held on 5<sup>th</sup> May 2016.
- Staffordshire Observatory – Health Watch Consultation: Stoke-on-Trent and Staffordshire.

- mail dated 10<sup>th</sup> April 2016 from Anne Thompson on behalf of 18<sup>th</sup> Burton Brownies requesting a donation towards trips for the Group.
- It was proposed, seconded and agreed to make a donation of £250.00 towards trips to be made by the 18<sup>th</sup> Burton Brownies.

**Resolved:**

**To donate £250.00 to 18<sup>th</sup> Burton Brownies.**

S Paxton to contact Anne Thompson.

S Paxton

- Victoria Walker (VM Communications) reported had confirmed the planned Liaison Group Meeting had been cancelled.
- Letter dated 12<sup>th</sup> April 2016 from S Paxton giving notice of her resignation as Chairman of Stapenhill Parish Council as from the end of April 2016.
- It was proposed, seconded and agreed a vote of thanks be recorded for the work on behalf of the Parish Council and Community contributed by S Paxton.

**Resolved:**

**S Paxton was thanked for the work undertaken on behalf of the Parish Council and Community.**

37/16

**Parish Projects**

**a) Play Equipment**

The Clerk reported that Andy Mason at ESBC was obtaining two more quotations for comparison purposes. S Paxton gave details of the total cost and the contribution from ESBC.

**b) Parish Signs**

The Clerk confirmed that £2,350.00 grant funding had been received from ESBC and that £1,000.00 WASP funding had been agreed.

38/16

Financial Matters

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
13/04/16	R Young	Salary	£479.00	000662
13/04/16	HMRC	PAYE	£119.00	000663
13/04/16	S Paxton	Expenses	£163.30	000664
13/04/16	Immanuel Church	Room Hire	£88.00	000665
<b>Total:</b>			<b>£849.30</b>	

Resolved:

To issue the above cheques.

b) Bank Account

The Clerk reported that it was proving difficult to have receipts transferred into the Parish Council's Bank Account.

It was agreed the Clerk should obtain the paperwork to open an account at Lloyds Bank.

c) Neighbourhood Plan

The Clerk reported that £9,165.00 had been claimed and received from the funding granted by ESBC.

39/16

Clerk's and Members Reports

- No matters were raised.

40/16

Any Other Business

a) Stapenhill Hollow

- Details were given of loud music and prostitution until 2.00am at this location.

b) Boarded Buildings on Main Street

- This subject to be included on next month's Agenda.

41/16

Website

- W Turton said he was prepared to learn how to update the Website if the Councillors and Clerk would pass on details. M Bott said he would assist.

42/16

Noticeboards

- It was agreed that the Noticeboards needed to be reviewed for any repairs.

43/16

Exclusion of the Public

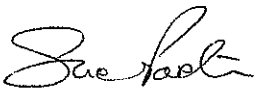
- No matters were raised.

44/16

Date of Next Meeting

- Wednesday, 11<sup>th</sup> May 2016.

The meeting closed at 9.07pm.



Chairman