

# STAPENHILL PARISH

Minutes of the Annual General Meeting of Stapenhill Parish Council held at Immanuel Church,  
Stapenhill on Wednesday 14<sup>th</sup> May 2014 at 7.56pm.

## Present

**Councillors:** S.Paxton, W.Turton, M.Bott, S.Godfrey, P.Hancox and I.Gibson

**Also Present:** Borough Councillor, M.Fitzpatrick  
Borough Councillor S.Grier  
One member of the public  
R. Young, Clerk to the Council

---

**335/14**

### Apologises

Apologises for absence were received from Councillors G.Slater and B.McLelland.

**336/14**

### Members to declare and interest in matters to be considered

Declarations of interest to be made when the relevant matter is discussed.

**337/14**

### Election of Chairman of the Parish Council for the year 2014/2015

It was proposed (P.Hancox) and seconded (M.Bott) that S.Paxton be appointed Chairman of the Parish Council for the coming year.

#### **Resolved:**

**That S.Paxton be appointed chairman of the parish council for the coming year.**

**338/14**

### Election of Vice-Chairman of the Parish Council for the year 2014/2015

It was proposed (M.Bott) and seconded (I.Gibson) that S.Godfrey be appointed Vice-Chairman of the Parish Council for the coming year.

#### **Resolved:**

**That S.Godfrey be appointed vice-chairman of the parish council for the coming year.**

**339/14**

### Election of a Planning Committee for the year 2014/2015

It was decided that the Chairman of the Parish Council, S.Paxton was to monitor planning applications made in the Parish.

**340/14**

### Public Participation

No matters were raised.

341/14

**Planning**

**a) Planning Applications For Consideration**

➤ **P/2014/00351 (Revision)**

Erection of a detached garage  
Ferry House, The Dingle, Stapenhill

➤ **P/2014/00580**

Erection of a single storey rear extension  
23, Saxon Street, Stapenhill

➤ **P/2014/00437**

Formation of a multi-use games area (MUGA) including fencing and gates  
and resurfacing of existing overflow car park.  
Violet Way Academy, Violet Way, Stapenhill.

**b) Planning Decisions**

➤ **P/2014/00315**

Erection of a two storey side extension  
  
7, Weir Bank, Stapenhill

**Permission for development**

➤ **P/2014/00474**

Erection of a two detached dwellings (non-material minor amendment)  
Land Rear of 364, Rosliston Road, Stapenhill

**Permission for amendment granted**

**County and Borough Councillors Reports****a) County Councillors P.Davies****➤ Footway on Stanton Road**

Reported complaints regarding the poor quality of the surface of the footway on Stanton Road have been investigated by the Community Highways team. The contractors have been informed that the quality of work has not been of the required standard and remedial work is to be undertaken.

**➤ Former Short Street Infants School Site**

Negotiations between Staffordshire County Council's legal department and the Charity Commissioners regarding the ownership of the former school site have yet to be completed. There is a meeting of the Council's Charities and Trusts committee scheduled for the 17<sup>th</sup> June when the subject of the former school is likely to be discussed. If any positive information is provided, I will keep the Parish Council informed. It was discussed at the previous meeting at the end of February, but only to inform members of the committee that it would appear on a later agenda.

**➤ Youth Facilities**

The County Council have made the decision that youth club provision is to be reorganised in the county. Funding for youth clubs will be withdrawn and youth provision will be largely provided by voluntary organisations. Each district/borough will be funded initially to the tune of about £50,000 for one year and then general funding will be withdrawn. The decision was 'called in' but to no effect.

**b) Borough Councillors Report****➤ S.Grier mentioned the following:**

- Licensing of 'A' display boards
- Parish Plans
- CCTV provision
- Zero hours contracts

- Mayor's Budget - £80k being scrutinised

**C) Borough Councillor M.Fitzpatrick**

M.Fitzpatrick mentioned the following:

- Green waste system to be reviewed
- Discretionary rate relief to be reviewed
- Speed camera on Stanton Road – will try and determine what type of control is being operated.

**343/14 Approval of the Minutes**

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 9<sup>th</sup> April 2014 be approved.

**Resolved:**

**To approve the minutes of the meeting held on the 9<sup>th</sup> April 2014.**

**344/13 Matters arising from the Minutes**

**a) Drakelow Development**

- S.Paxton commented there was no news with regard to Highway Implications. The Clerk to obtain an update from S.D.D.C
- The next Drakelow Liaison meeting to be held on the 2<sup>nd</sup> July 2014.

**b) Neighbourhood Plan**

- It was agreed more publicity was needed in the Burton Mail. The Clerk to review this aspect with Bob Phillips.
- The Clerk gave details of an updated provided by Jo Samuels at bpud. The update was entitled 'Welcome to the Stapenhill Neighbourhood Plan Update.'

c) **Stapenhill Allotments**

Clerk

- The Clerk reported he had received a copy of the Land Registration document from solicitors.
- S.Godfrey reported the allotment looked to be well used with few vacant plots.

d) **War Memorial**

- Councillors considered options regarding the War Memorial including sand blasting.

345/14

**Correspondence**

- 6 Chris Taylor (E.S.B.C) – Community and Civil Enforcement Officer – introduction email received. The Clerk to invite to the June 2014 Parish Council Meeting
- Lynne Allman – Burton Town Hall – D-Day Commemorative event. Details and poster.
- S.C.C Community Paths initiative bids for 2014/2015
- S.C.C ‘History Today’
- E.S.B.C – East Staffordshire Submission Local Plan April 2014
- Royal Mail – Changes to service
- E.S.B.C – Asset of Community value – The Barley Mow, Stapenhill
- E.S.B.C – Public Health Act 1925 – Street naming and numbering – New Road name for the development at the former Gardens Hotel in Ferry Street, Stapenhill. The Clerk to forward the following names:
  - Ferry Way

Clerk

- Swan Garden.

**346/14 Parish Projects**

- The Clerk reported that Dave Butler had completed the walkway on Waterside.
- The Clerk reported that Andy Mason from E.S.B.C had mentioned he would attend the June 2014 Parish Council Meeting to discuss projects. It was agreed the June 2014 Parish Council Meeting should start at 6.45pm
- The Clerk to arrange for a Map of Stapenhill to be included on the website
- The Clerk to include 'any other business on the meeting agendas'

Andy  
Mason

Clerk

Clerk

**347/14 Financial Matters**

**a) Cheque Payments**

Date	Name	Details	Amount	Cheque No.
14/5/14	R. Young	Salary	£479.00	000475
14/5/14	HMRC	Pay e	£119.00	000476
14/5/14	D.Bulter	Waterside Walkway	£2,765.00	000477
14/5/14	R.Young	Expenses	£27.20	000478
14/5/14	Khoo Systems	Website	£65.00	000479
Total			£3455.20	

**Resolved:**

**To issue and approve above cheque payments.**

b) **Annual Return 2013/2014**

The Clerk gave details of the income and expenditure for the year 2013/2014 and the bank balance at the 31<sup>st</sup> March 2014.

It was proposed, seconded and agreed the Chairman and Clerk should sign the completed Annual return for 2013/2014

**Resolved:**

**The chairman and clerk should sign the completed annual return 2013/2014**

**348/14**      **Clerk and Members Report**

- No additional matters were mentioned.

**349/13**      **Date of next meeting**

- Date of next meeting – Wednesday 11<sup>th</sup> June 2014

**The meeting closed at 9.34pm**

**S Paxton  
Chairman of the Parish Council**

---

Clerk