

# STAPENHILL PARISH

Minutes of the Meeting of Stapenhill Parish Council held at Immanuel Church, Stapenhill on  
Wednesday 12<sup>th</sup> March 2014 at 7.00pm.

## Present

**Councillors:** S.Godfrey, G.Slater, M.Bott and I.Gibson  
**Also Present:** County councillor, P.Davies  
Borough Councillor, M.Fitzpatrick  
Borough Councillor S.Grier  
P.C Richard Davies  
R. Young, Clerk to the Council

**311/14**

### Apologises

Apologises for absence were received from Councillors B.McLelland and S.Paxton.

**312/14**

### Members to declare and interest in matters to be considered

Declarations of interest to be made when the relevant matter is discussed.

**313/14**

### Public Participation

P.C Richard Davies reported and mentioned the following:

- Reviewed the types and number of offences in and near to the Parish
- Drug dealing on Cumberland Road
- Confirmed two police constables and their P.C.S.O's covering Winshill and Stapenhill area
- Confirmed PAC Meetings stopped due to low attendance. Now drop-in at Tesco's store. M.Fitzpatrick commented that as the level of police officers dropped from inspector to P.C.S.O the attendance fell in line.

**314/14**

### Planning

#### **a) Planning Applications For Consideration**

##### ➤ P/2014/00236

Blessed Robert Sutton R.C Comprehensive School, Bluestone Lane, Stapenhill. Erection of phased development of six new class rooms with associated office and landscaped courtyard.

##### ➤ P/2014/00208

Violet Lane County Infants School, Violet Way, Stapenhill

Erection of an extension to existing school kitchen. Details provided by Staffordshire County Council and E.S.B.C.

**b) Planning Decisions**

**i) P/2014/00105**

Erection of a single storey front/side extension. 110, Stanton Road, Stapenhill  
Permission for development

315/14

**County and Borough Councillors Reports**

**a) County Councillors Report**

County Councillor P.Davies mentioned the following:

- Holly Green –adopted as an area to process – only four parking sections applied each year – not included on this year’s list but put on priority list. Expected to be done 2014/15.
- Short Street School Site – Derelict site – site has restrictive covenant sale should be completed, but matter needs to be mentioned. The Chairman thanked P.Davies for his report.
- Councillors Gibson mentioned details of a Burton Railway Station, Bus Shelter and sign removed. Peter Davies agreed to notify Richard Rayson. Double yellow lines top of Roliston Road to be extended to the bridge.

**b) Borough Councillors Report**

- Borough Councillor Susan Grier gave details of the change in control at the Borough Council. Borough Councillor M.Fitzpatrick also gave details of the change of control at the Borough Council. Confirmed Julian Mott is the new leader of council and M.Fitzpatrick appointed deputy leader. Confirmed the following
  - Cabinet will represent all groups
  - Budget approved for next 5 years
  - 0% increase next year in council tax
  - 2% increase for 2-5 years in council tax
  - WASP funding of £1000 approved for next year

- M.Fitzpatrick commented the Neighbourhood Plan when adopted will be very important and influential. If the allotments were not included in the Neighbourhood Plan, then it would be very difficult to progress. Clerk

**316/14**      **Approval of the Minutes**

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 19<sup>th</sup> February 2014 be approved.

**Resolved:**

**To approve the minutes of the meeting held on the 19<sup>th</sup> February 2014.**

**317/13**      **Matters arising from the Minutes**

**a) Drakelow Development**

- The Clerk reported he would arrange a meeting with SDDC/DCC on the Chairmans return from holiday

Clerk

**b) Parish Noticeboards**

- The Clerk asked Councillor M.Bott if he could enquire with Burton College regarding the production of noticeboards. It was proposed, seconded and agreed the Chairman and Vice Chairman should decide which noticeboard to purchase.

Chairman

**Resolved:**

The Chairman and Vice Chairman to decide on which noticeboard to purchase

Vice  
Chairman

**c) Neighbourhood Plan**

- The Clerk mentioned the pre-launch meeting to be held prior to the official launch on the 8<sup>th</sup> April 2014
- The Clerk also mentioned the following:
  - Business mailing list
  - List of venues
  - Notify Brizlincote Parish Council and Walton on Trent Parish Council of the Neighbourhood Plan launch
  - Notify the Burton Mail of Launch

Clerk

- Corrine O’Hare at E.S.B.C had produced a list of businesses in Stapenhill Parish
- Bpud produced a poster for the parish

**d) Stapenhill Allotments**

➤ The Clerk circulated to councillors a schedule of allotments in the Burton on Trent area plus details of changes. The chairman of the meeting councillor S.Godfrey commented the new lease from May 2015 should be coordinated into the Neighbourhood plan. It was proposed, seconded and agreed that Bpud should include the allotments in the neighbourhood plan.

- **Resolved: To ask Bpud to include the allotments in the neighbourhood plan**

- Councillor M.Bott said we need to look at the allotments as an asset for the parish which could be used for the benefit of the parish in the future.
- The Clerk reported Naomi Wilson at Astle Patterson had quoted £400.00 to draft a new lease document.
- The clerk mentioned the chairman, S.Paxton had said a meeting with the Allotment Association Meeting should be arranged in the near future.

**e) Provision of Business Cards**

➤ The Clerk reported that **Aldebaran Print and Design** had quarter the following:

CARDS	COST
50	£5.00 per batch per councillor

100	£8.00 per batch per councillor
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Artwork to set the names and addresses and PDF proof £15.00 total.

- **Resolved: to accept the quotation from Aldebaran Print and Design for Councillor's business cards.**

**318/14**

**Correspondence**

- S.C.C – Highway Neighbourhood Teams. The clerk to report the following locations that require attention:
  - Ferry Street – Pot Holes
  - Hill Street – Pot Holes
- Zurich insurance – parish insurance
- S.C.C – temporary road closure of A38
- Post Office – increase in postal charges
- S.C.C – temporary road traffic relations order at Spring Terrance Road, Burton on Trent
- Community Council of Staffordshire – good neighbour scheme – the Clerk to register parish council's interest.

**319/14**

**Parish Projects**

➤ the Clerk to obtain an update from David Butler regarding the Waterside Project.

Clerk

**320/14 Financial Matters**

**a) Cheque Payments**

Date	Name	Details	Amount	Cheque No.
12/3/14	R. Young	Salary	£479.00	000465
12/3/14	HMRC	Pay e	£119.00	000466
12/3/14	Immanuel Church	Room Hire	£31.50	000467
12/3/14	R.Young	Expenses	£39.97	000468
			Total	£669.47

**Resolved:**

**To issue and approve above cheque payments.**

**309/14 Clerk and Members Report**

➤ No matters were raised

**310/13 Date of next meeting**

➤ Date of next meeting – Wednesday 9<sup>th</sup> April 2014

**The meeting closed at 8.33pm**

**S Paxton  
Chairman of the Parish Council**

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