

STAPENHILL PARISH

Minutes of the Meeting of Stapenhill Parish Council
held at the Immanuel Church, Hawthorne Crescent, Stapenhill
on Wednesday, 10th December 2014 at 7.00pm

Present:

Councillors: S Paxton, I Gibson, P Hancox, S Godfrey and M Bott

Also Present:

County Councillor, P Davies
Borough Councillor, M Fitzpatrick
N Mellor (Civil Enforcement)
Three members of the Public

401/14

Apologises

Apologises for absence were received from B McLelland, W Turton and S Grier.

402/14

Members to Declare any Interest in matters to be considered

Declarations of Interest to be made when the relevant matter is discussed.

403/14

Public Participation

The following matters were reviewed and discussed.

- The Clerk gave details of an email received from Trudy Joyce concerning the following:-
 - Silver Way is clear, so swans can access area.
 - Environment Agency advised not to remove tree in river.
 - Community and Civil Enforcement informed concerning litter around end of the Ferry Bridge by the College. Member of the Public, Valerie Galer, not happy with reply. The Clerk to request M Hovers to contact V Galer. The Clerk to also ask M Hovers if there could be a tidy-up along the Riverside as vegetation over the path.
- Nigel Mellor (ESBC Civil Enforcement) gave a presentation of the work carried out in Stapenhill mentioning the following:-
 - Dog Fouling.
 - Vehicle Parking.
 - S Paxton requested Bretland Way is monitored.
 - Nine officers to cover the whole of Borough.

Clerk

N Mellor

- Forty eight penalty fines since October 2014.
- School Parking.
- No responsibility for Parking on Pavement – Police responsibility. If park over yellow lines onto path, can take action.
- From March 2015 will not have responsibility for parking, will be transferred to Stoke-on-Trent.
- Anti-social behaviour details outlined.
- Details of the number of Dog Fouling tickets issued.
- M Bott mentioned problem of Car Sales on Stanton Road. Will take action if more than two cars for sale. Contact number for N Mellor – 07996 342082.

404/14

Planning

a) Planning Applications Received

➤ **P/2014/01553**

Blessed Robert Sutton R.C. Comprehensive School, Bluestone Lane, Stapenhill
Erection of a phased development of six new classrooms and associated works.

b) Planning Decisions

➤ **P/2014/01235**

The Firs Day Nursery, 45 Rosliston Road, Stapenhill

Erection of a detached site welfare cabin for use as staff room and formation of new doorway to nursery on rear elevation.

Conditional Approval

➤ **P/2014/01350**

12 Holly Street, Stapenhill

Crown reduction of one Copper Beech tree by 30%, four Ash trees by 40%, three Sycamore trees by 40%, one Hawthorn tree by 20% and one Holly tree by 10%.

Conditional Approval

405/14

County and Borough Councillors Reports

a) **County Councillor, P Davies**

P Davies mentioned the following:-

- Emailed Richard Rayson regarding outstanding Highway matters.
 - Saxon Street – HGV's using route. R Rayson to undertake review. P Davies to allocate 50% of Councillors Allowance towards cost of project. Also parking problems reviewed. Councillors asked if SatNav routing could be changed, plus consider one way system. S Godfrey commented children use Saxon Street for access to school.

b) **Borough Councillor, M Fitzpatrick**

M Fitzpatrick mentioned the following:-

- Cabinet Meeting on 15th December 2014.
- Reviewed options regarding Pest Control for residential properties.
- Cycling strategy.
- Forward plan on website.
- All groups consulted regarding next year's Budget.
- Working towards 0% increase on Council Tax.
- Redundancy being reviewed.

406/14

Approval of Minutes

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 10th December 2014 be approved.

R Rayson

Resolved:

To approve the minutes of the meeting held on the 10th December 2014.

407/14

Matters arising from the Minutes

a) All Weather Cricket Pitch at Stapenhill Hollow

- Andy Mason at ESBC confirmed details of three quotations obtained. It was proposed, seconded and agreed to contribute £2,085.00 towards the total cost of £4,170.00 + VAT.

Resolved:

To contribute £2,085.00 towards the cost of a new surface of £4,170.00 + VAT.

A Mason
Clerk

b) Neighbourhood Plan

- The Clerk circulated to all present a copy of “Stapenhill Neighbourhood Plan: Next Steps”. The Clerk to enquire with Bpud regarding the next stage.

c) Stapenhill Allotments

- Referred to the Confidential Section of the meeting.

d) Parish Name Signs

- The Clerk circulated an image of the proposed name signs provided by “Signs of the Times”. The Clerk also confirmed that an

application had been submitted to the Neighbourhood Forum for matched funding.

Clerk

e) **Vegetation to the rear of the Boat House (Waterside)**

- The Clerk to arrange a site meeting during January 2015 with Michael Hovers (ESBC) regarding the overgrown vegetation including possible Japanese Knotweed.
- Trudi Joyce confirmed by email she had notified SCC Highways of the need to rectify the boggy area being part of the walkway under St Peter's Bridge.

f) **Parish Projects**

- The Chairman, S Paxton, gave a detailed report regarding the Youth Provision in the Parish in conjunction with a presentation she had attended when a "Youth Provision Commissioning Prospectus" was circulated for the 13-18 year age group and when it was confirmed that ESBC had funding of £30k for the Borough.

M Bott commented he had concerns regarding CRB checks and Health & Safety.

Councillors agreed any project for Youth Provision would need to be in a Partnership format.

- Benches and table about to be installed on Waterside.

Clerk

- Noticeboard installed on Sycamore Road – Clerk to contact Tesco for permission to install Noticeboard at Store . Noticeboard ready for installation at Spar shop.

P Hancox said may be able to use the Noticeboards on the Washlands and Heath Road Community Centre. The Clerk to produce Agenda with larger print for Noticeboards.

Councillors considered signs for dogs being on leads in Stapenhill Gardens.

g) Remembrance Day – War Memorial

- The Clerk reported that Susan Noakes had confirmed an invitation would be sent to the Parish Council for next year's Remembrance Day Service at the War Memorial.

The Clerk to purchase a wreath in 2015 and ask ESBC for an update concerning the cleaning of the War Memorial.

h) W Turton – Had reported the need for a barrier between the shop and the Catholic Church on Main Street.

- The Clerk confirmed he had sent an email to Richard Rayson regarding this matter.
- The Clerk also confirmed he had sent an email to County Councillor P Davies requesting assistance as Richard Rayson had not responded to letters/emails in the past.

408/14

Correspondence

- Astle Paterson – Allotments.

- Traffic Regulation Order – Malvern Street, Burton-on-Trent.
- Royal Mail Account details.
- Zurich Insurance – Renewal.
- ESBC – Precept Requirement 2015/2016.

409/14 **Financial Matters**

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
10/12/14	R Young	R Young	£479.00	000519
10/12/14		Cancelled	£0.00	000520
10/12/14	HMRC	PAYE	£119.60	000521
10/12/14	R Young	Mileage	£28.70	000522
10/12/14	Immanuel Church	Room Hire	£21.00	000523
10/12/14	A Roe	Photograph	£6.00	000524
10/12/14	M A Butler	Install Noticeboard	£120.00	000525
10/12/14	A Roe	Book	£10.00	000526
10/12/14	P Hancox	Food Bank	£120.00	000527
10/12/14	S Paxton	Expenses	£32.70	000528
Total:			£937.00	

Resolved:

To issue and approve the above cheque payments.

410/14 **Clerk's and Members' Reports**

- No matters were reported.

411/14

Any Other Business

- Post Box on Sycamore Road demolished – Clerk to enquire regarding replacement.
- It was proposed, seconded and agreed to donate £120.00 of food to the local Food Bank.

Clerk

Resolved:

To contribute £120.00 of food to the local Food Bank.

- The Clerk reported that Colin Shakespear (Allotments Association) had mentioned that raw sewage was running through a manhole cover to the rear of the Spar Shop Car Park. M Fitzpatrick agreed to discuss this matter with Officers at ESBC as Severn Trent had declined to take action.

412/14

Exclusion of Press and Public

- The Chairman, S Paxton, asked the Press and Public to leave the meeting.

413/14

Private and Confidential

a) Stapenhill Allotments

- The Clerk gave details of a letter dated the 27th November 2014 from Helen McGrath at Astle Paterson regarding the Allotment Lease Renewal with draft Lease document attached.
- The Clerk circulated to Councillors a document entitled “Concerns over Lease” received from the Allotments Association.

The Clerk was requested to confirm the following to the Allotments Association via Astle Paterson:-

- It was proposed, seconded and agreed that the Lease period would be three years.

Resolved:

The renewal Lease period to be three years.

- The Parish Council decided they would not agree to a five year Lease period. Clerk
- Notify the Allotments Association that all barbed wire or similar to be removed from walls or fences. Clerk
- The Parish Council wish to confirm that the keeping of Bees is acceptable but Hens, Ducks or any other animals would not be acceptable due to the Health and Rodent Control concerns. Clerk
- The Clerk to notify Zurich Insurance that £75,000 cover required for Allotment walls and fences. Clerk
- The Clerk to notify Astle Paterson to confirm to the Allotments Association that the Parish Council own the North and South Boundary Walls but the Association are responsible for the maintenance of the North and South Walls, plus hedges. Clerk
- The Clerk to request Solicitors to notify the Allotments Association that the area of land outside the fence but within the Boundary Wall should be cleared and maintained (left hand side looking from the road). Clerk

414/14 Date of next meeting

- Wednesday, 14th January 2015.

The meeting closed at 9.30pm

**S Paxton
Chairman of the Parish Council**

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