

# STAPENHILL PARISH

Minutes of the Annual General Meeting of Stapenhill Parish Council held at Immanuel Church,  
Stapenhill on Wednesday 8<sup>th</sup> May 2013 at 7.25pm.

## Present

**Councillors:** S. Paxton, R.Stokes, B.McLelland, I.Gibson, P.Hancox, S.Godfrey and R.Davies  
**Also Present:** Borough Councillor M.Fitzpatrick  
County Councillor P.Davies  
One member of the public  
R. Young, Clerk to the Council

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### **184/13**      Apologies

Apologies for absence were received from S.Prestidge.

### **185/13**      Declarations of Interest

Declarations of Interest to be made when the relevant matter is discussed.

### **186/13**      Election of Chairman of the Parish Council for the year 2013/14

It was proposed, seconded and agreed that Councillor Susan Paxton be appointed Chairman of the Parish Council for year 2013/14.

Resolved: That Councillor Susan Paxton be appointed Chairman of the Parish Council for the year 2013/14.

### **187/13**      Election of Vice-Chairman of the Parish Council for the year 2013/14

It was proposed, seconded and agreed that Councillor Roger Stokes be appointed Vice-Chairman of the Parish Council for year 2013/14.

Resolved: That Councillor Roger Stokes be appointed Vice-Chairman of the Parish Council for the year 2013/14.

### **188/13**      Election of a Planning Committee for the year 2013/14

It was proposed, seconded and agreed that Councillors P.Hancox, R.Stokes, B.McLelland, S.Paxton and I.Gibson be appointed to the Planning Committee.

Resolved: That Councillors P.Hancox, R.Stokes, B.McLelland, S.Paxton and I.Gibson be appointed to the Planning Committee.

### **189/13**      Public Participation

Mr Bill Turton confirmed his interest in being considered for the vacancy on the parish council.

## **Planning**

### **a) Planning Applications Received**

➤ P/2013/00466

3, Cumberland Road, Stapenhill

Continued use of bed and breakfast (Class C1) as a dwelling house (Class C3)

➤ P/2013/00274

Continued display of one internally illuminated projecting box sign day and night pharmacy.

35 St Peters Street, Burton on Trent

➤ P/2013/00190

Erection of a first floor front extension

45, Spring Terrace Road, Stapenhill

➤ P/2013/0040

36 and 37 Saxon Street, Stapenhill

Residential extension

**b) Planning Decisions**

- P/2013/00229  
36, Saxon Street, Stapenhill  
  
Application withdrawn.
  
- P/2013/00076  
Land to the east side of Stapenhill Road, Stapenhill  
Retention of land as domestic gardens continued use of Summer House for general garden storage and retention of chicken runs – change of use  
  
Application approved
  
- P/2013/004466  
3, Cumberland Road, Stapenhill  
Continued use of bed and breakfast (class C1) as a dwelling house (class C3)  
  
Application approved
  
- P/2013/00150  
7, Norfolk Road, Stapenhill  
Erection of a single storey side/rear extension.  
  
Application approved.
  
- P/2013/000190  
  
45, Spring Terrace Road, Stapenhill  
Erection of a first floor front extension  
Application approved.



191/13

**County and Borough Councillors Reports**

**a) County Councillor P.Davies**

- Peter Davies gave a summary of the recent County Council elections
- The Clerk asked P.Davies if he could enquire with the S.C.C Highways as to whether there had been any material changes to the Drakelow proposal.

P.Davies

**b) Borough Councillor M.Fitzpatrick**

Borough Councillor M.Fitzpatrick mentioned the following:

- IT equipment to be installed in Borough Waste Collection vehicles
- Local Plan – Central government have stated that local authorities need to contact adjacent authorities regarding mayor proposals. Definite local plan structure needed.
- County and District/Borough Council need to combine resources to comply with government requirements.
- M.Fitzpatrick was requested to enquire with P.Sommerfield at E.S.B.C regarding vehicle air pollution monitoring in the borough.
- P.Davies was also requested to obtain information from S.C.C regarding air pollution in the parish.

M.Fitzpatrick

P.Davies

192/13

**Approval of the Minutes**

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 10<sup>th</sup> April 2013 be approved.

**Resolved:**

**To approve the minutes of the meeting held on the 10<sup>th</sup> April 2013.**

193/13

**Matters arising from the Minutes**

**a) Website**

- The Clerk reported he had required more pictures to be considered for inclusion on the website. Arthur Rowe (Historical Society) had offered to provide photographs of Stapenhill Gardens and buildings

Clerk

of interest. P.Hancox said business telephone numbers need to be included.

**b) Waterside Project**

Clerk

The Clerk to request an update from Andy Mason at E.S.B.C

**c) Bus Shelter**

The Clerk reported that the Highland Veterinary Clinic plus a resident near to the proposed bus shelter on Rosliston Road had objected. Two alternative bus shelter locations were suggested – Main Street by Billy's and Sycomore Road outside the Senior Citizen House.

P.Davies said an invoice would be needed for the expenditure related to the grant received.

**d) Parish Council Garage**

- Councillor R.Stokes confirmed new locks would be fitted

**e) Highway Matters**

- S.Paxton confirmed she would forward details of the yellow lines needed at Holly Green to County Councillor P.Davies
- The Clerk had previously requested P.Davies to enquire with G.Evenson at S.C.C.  
Highways, as to whether there had been any material changes to the Drakelow Proposal including Public Transport.

**f) Neighbourhood Plan**

R.Stokes

The Chairman, S.Paxton confirmed a Public/Open meeting had been arranged for the 18<sup>th</sup> May 2013 to discuss and provide information on the proposed Neighbourhood Plan.

**g) Stapenhill Allotment**

Borough Councillor M.Fitzpatrick agreed to discuss this matter with M.Hovers at E.S.B.C

M.Fitzpatrick

**194/13**

**Correspondence**

- Staffordshire and Stoke on Trent Joint Waste Core Strategy Adoption.
- Zurich Municipal – parish insurances
- CPRE – Annual Report 2013

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**Parish Projects**

- Several applications had been received regarding the vacancy on the parish council. Interviews to be arranged.
- The Clerk confirmed the Declaration of Interest forms completed by Councillors had been sent to E.S.B.C
- The Chairman S.Paxton requested Councillors to take note of any blocked drains in the parish
- The Clerk reported he had obtained several quotes for 'Stapenhill' name signs.
- S.Godfrey gave details of the work undertaken by the Burton Albion Community Trust and the next meeting arranged by Neil Brown. S.Paxton to contact N.Brown direct.
  
- It was proposed, seconded and agreed that £500 should be allocated each year for youth projects in the Parish.

**Resolved:**

**To allocate £500 each year to youth projects in the parish.**

- P.Hancox said that benches and litter bins were needed on the extended section of the footpath at Waterside. S.Godfrey said that E.S.B.C had said provision at this location was adequate.

Clerk

Councillors

Clerk

S.Paxton



**181/13                      Financial Matters**

**a) Cheque Payments**

Date	Name	Details	Amount	Cheque No.
08/05/13	R. Young	Salary	£479.00	000413
08/05/13	HMRC	Pay e	£119.00	000414
08/05/13	Immanuel Church	Room hire	£60.00	000415
08/05/13	Sage	Payroll programme	£150.00	000416
08/05/13	R Young	Expenses	£42.45	000417
Total			£850.45	

**Resolved:**

**To issue and approve above cheque payments.**

**196/13                      Clerk's and Members Reports**

- No additional matters were mentioned

**198/13                      Date of Next Meeting**

- Wednesday 12<sup>th</sup> June 2013

**The meeting closed at 8.55pm**

**S Paxton  
Chairman of the Parish Council**

