

# STAPENHILL PARISH

Minutes of a Meeting of Stapenhill Parish Council held at Immanuel Church, Stapenhill on  
Wednesday 14<sup>th</sup> August 2013 at 7.00pm.

## Present

**Councillors:** S. Paxton, I.Gibson, S.Godfrey, M.Bott, B.McLelland, G.Slater, W.Turton, P.Hancox  
and R.Davies

Also Present: P.C Richard Davies (Staffordshire Police)  
R. Young, Clerk to the Council

**226/13**

### **Members to declare an interest in matters to be considered**

Declarations of Interest to be made when the relevant matter is discussed.

**227/13**

### **Public Participation**

P.C Davis mentioned the following:

- Very little crime in the Parish. (One drug related and one burglary plus some anti-social behaviour)
- Will contact the parents and Trent and Dove Housing Association regarding any children that are being anti-social
- Speed Awareness Team reviewed Sycamore Road, tests do not reach threshold for use of speed equipment/van
- The Chairman, S.Paxton asked if a speed indicator could be installed
- Details were given to P.C Davies of a Car Sale Business operating from the side of the road. This morning six cars being displayed. The Clerk to notify Richard Rayson (SCC Highways)
- S.Godfrey gave details of vandalism to fencing at The Dingle on Waterside P.C Davies agreed to bring to the attention of the Crime Reduction Officer. P.C.S.O Caroline Maycock also to be informed.

Police/SCC  
Highways

Police

**228/13 Planning**

**a) Planning Applications Received**

- i) Punch Bowl Site  
Main Street, Stapenhill  
Demolition and construction of care home

**b) Planning Decisions**

- i) Punch Bowl Site  
Main Street, Stapenhill  
Demolition and construction of Care Home  
Application Approved on Delegated powers
  
- ii) P/2013/00694  
Land rear of 364, Rosliston Road, Stapenhill  
Erection of two detached dwellings and formation of associated access and  
car parking areas, including demolition of existing first floor side extension to 364,  
Roliston Road – permission for development

**229/13 County and Borough Councillors Reports**

**a) County Councillors Report**

- None received

**b) Borough Councillors Report**

- None received

**230/13 Approval of the Minutes**

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 10<sup>th</sup> July 2013 be approved.

**Resolved:**

**To approve the minutes of the meeting held on the 10<sup>th</sup> July 2013.**

P.Davies

**Matters arising from the Minutes**

**a) Dog Fouling – Hawthorne Crescent and Pinewood Road**

- The Clerk to enquire with E.S.B.C regarding the installation of ‘No Dog Fouling’ signs and markings on the footpaths

Clerk

**b) Speed Watch System**

The Clerk to enquire with Andy Mason regarding use of the Speed Watch System in the Parish.

**c) Air Quality**

The Clerk reported he had visited Mrs G.V. Edwards at Holly Green who had agreed to review the air quality report dated May2013.

**d) Drakelow Development**

The Clerk to enquire with S.D.D.C as to whether there are any market implications for the proposal at present.

**e) Bus Shelter – Funding**

- The Chairman, S.Paxton reported the funding for the bus shelter will be transferred to provide finance for Parish name signs. The Clerk to check with County Councillor Peter Davies as to whether this transfer would be acceptable.

**f) Neighbourhood Plan**

- The Clerk circulated to Councillors a copy of the quotations received from Clive Keble and Bob Phillips. S.Paxton said she would contact Councillors in the near future for their preferences.
- The Clerk to contact Corrine O'Hare at E.S.B.C for advice as to the members for a Neighbourhood Plan Working Group and a list of businesses in the Parish.
- The Clerk and Chairman to review which school in the Parish should be contacted with an invitation to join the Neighbourhood Plan Working Group.

Clerk

S.Paxton

Clerk

**g) Map of Parish**

The Clerk to provide Councillors with a map of the Parish. A3 Size preferred.

Clerk

**h) Stapenhill Allotment**

The Clerk reported that he had attended a meeting with David Duckitt and Liz Eastaugh at E.S.B.C when the following was discussed:

- E.S.B.C should have transferred allotments to the Parish Council when the Parish Council was formed in 2003
- Allotments Association have a five year rental agreement with E.S.B.C which ends in 2015. The lease to be transferred to the Parish Council
- The Allotment site has no protected rights
- Liability for the Allotments Association and the Parish Council
- A peppercorn rent is paid at present
- The Clerk has requested the Parish Council's insurers to include the allotment on the council's insurance policy
- D.Duckett to check the validity of a letter sent to an adjacent property owner to the allotments that the Borough Council accept responsibility for the boundary wall
- The Clerk mentioned that security fencing and barbed wire had been installed along a small section of the boundary with no warning signs.

Clerk

S.Paxton gave a report of her attendance at an Allotment Association Meeting held on the 6<sup>th</sup> August 2013:

- Association concerned the Parish Council could develop the site
- Reported on boundary wall, security fencing and condition of path
- Request by Allotment Association for a donation of £3000 to install paths at the site
- A meeting to be arranged with the Allotment Association when further information can become available
- Allotment Association charge members £1.00 per year membership

Clerk  
Chairman

It was proposed, seconded and agreed that the Parish Council should seek legal advice regarding matters relating to the transfer of the allotments to the Parish Council and the liability implications.

Resolved:

That the Parish Council obtains legal advice regarding the transfer of the allotments into the ownership of the parish council.

i) **Stapenhill Gardens - Toilet**

P.Hancox commented the toilets will be refurbished in the Autumn of this year

j) **Waterside project**

The Chairman S.Paxton gave an update regarding the proposal mentioning the following:

- Application form for funding to be signed and submitted
- Bench maybe be provided at no cost Andy Mason to confirm

k) **First Stapenhill Rainbow – Donation**

Presentation of donation to be made by the Chairman at 5.15pm – 9<sup>th</sup> September 2013 at Immanuel Church, Stapenhill.

S.Paxton

l) **Clerk's Duties**

This matter was deferred until the next Parish Council meeting.

232/13

**Correspondence**

- Lady Jane Mcgregor – Right of Way request between Main Street and the Dingle. Clerk to notify S.C.C/E.S.B.C and acknowledge receipt.
- E.S.B.C (W.J. Road) – Emergency plan. Request update as regards to production of Emergency plan.
- E.S.B.C – Casual Parish Council vacancy
- Arthur Rose – Receipt for £200 donation
- The National Forest Wood Fair 2013 – Poster

Clerk

- S.C.C Chris Plant – Outline of maintenance work to be carried out to the Ferry Bridge

**233/13**

**Parish Projects Report**

- No further matters were reported.



**234/13**      **Financial Matters**

**a) Cheque Payments**

Date	Name	Details	Amount	Cheque No.
14/08/13	R. Young	Salary	£479.00	000429
14/08/13	HMRC	Pay e	£119.00	000430
14/08/13	Immanuel Church	Room hire	£40.00	000431
14/08/13	R Young	Expenses	£109.41	000432
Total			£747.41	

**Resolved:**

**To issue and approve above cheque payments.**

**235/13**      **Clerk's and Members Reports**

- P.Hancox – requested that the Salvation Army (food bank) be included on the Agenda of the next Parish Council meeting
- S.Paxton – Gave resume of Brizlincote Parish Council Meeting. Teacher interested in forming a Youth Council did not attend. New County Councillor Connor spoke regarding Voilet Way School – double yellow lines around junction. Mentioned traffic issues relating to the Drakelow Development
- S.Goddard – Waterside Path – Tree over path at 45. Access from boat house (end of ferry bridge).  
The Dingle – hedge overgrown scratching cars.  
The Clerk to contact S.C.C Highways and E.S.B.C to request owner to cut back hedge and attend to tree.

Clerk

Clerk

**236/13**      **Parish Council Committees**

- This matter was deferred to the next meeting.

**237/13**      **Date of next meeting**

- Wednesday 11<sup>th</sup> September 2013.

**The meeting closed at 9.10pm**

**S Paxton**  
**Chairman of the Parish Council**