

STAPENHILL PARISH

Minutes of the Meeting of Stapenhill Parish Council held at Immanuel Church, Stapenhill on
Wednesday 13th November 2013 at 7.00pm.

Present

Councillors: S.Paxton, G.Slater, M.Bott, I.Gibson, W.Turton and P.Hancox

Also Present: R. Young, Clerk to the Council

264/13 Apologies

Apologies for absence were received from councillor B.McLelland

265/13 Members to declare an interest in matters to be considered

Declarations of Interest to be made when the relevant matter is discussed.

266/13 Public Participation

- No matters were raised.

267/13 Planning

a) Planning Applications for Consideration

- i) P/2013/01239

67, Hawthorn Crescent, Stapenhill

Discharge of conditions for the demolition of former children's home and construction of a new five bed respite unit, including parking for 7 vehicles, plus close boarded fence.

b) Planning Decisions

- None received.

268/13 County and Borough Councillors Reports

a) County Councillors Report

- Short Street School

County Council legal department still negotiating with the charity commissions to remove a covenant on part of site that restricts the scale of the whole site.

➤ **Tree overhanging footpath by the Old Boat House Restaurant**

Requested S.C.C Highways to cut the tree back.

➤ **Geoff Evenson S.C.C Highways**

Discussed at length the Drakelow Development and implications for Stapenhill . Confirmed that Section 106 funding would not automatically be used in Stapenhill but could be used to improve St Peters Bridge.

Councillors commented as follows:

- Traffic lights could be installed on Railway Bridge
- Would Section 106 funding for the Branston Development go into general funds
- Requested P.Davies to enquire with G.Evenson as to whether projected traffic volumes are available for Rosliston Road, Main Street and the A444 over five and ten years.

➤ Attended PACT Meeting at Anglesey. Community Enforcement Office would like to attend a Parish Council Meeting.

b) Borough Councillors Report

➤ No matters were reported.

269/13

Approval of the Minutes

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 13th November 2013 be approved.

Resolved:

To approve the minutes of the meeting held on the 13th November 2013.

270/13

Matters arising from the Minutes

a) Dog Fouling – Hawthorne Crescent and Pinewood Road

- The Clerk to request that enforcement at E.S.B.C. give attention to Hawthorne Crescent and Pinewood Road.

P.Davies

Clerk

b) Air Quality

- The Clerk to forward a copy of Mrs Edward's report to Councillor W.Turton.

Clerk

c) Drakelow Development

- The Clerk confirmed the next meeting of the Drakelow Development Park Liaison group would be held at 7.00pm on Wednesday 4th December 2013 at the Drakelow Site Office
- Councillors reviewed the help and cooperation received from East Staffordshire Borough Council regarding the Drakelow Developments.

Councillors

d) Neighbourhood Forum and S.C.C Funding

- The Clerk to apply for funding from Staffordshire Community Fund to provide a noticeboard in the Parish.
- The Clerk to Liaise with Andy Mason with regard to the provision of a metal picnic table and a metal bench on waterside with funding from the Neighbourhood forum. The benches and picnic table to be supplied and installed by David Butler.

e) Neighbourhood Plan

- The Chairman, S.Paxton gave a detailed report on the first meeting with Bob Phillips held on the 8th November 2013. The next stage to commence in January 2014.

Chairman/
Clerk

f) Stapenhill Allotments

- The Clerk reported that the Allotments Association had submitted 3 quotations to provide paths on the allotments ranging from £10400 - £16150 The Clerk to arrange a meeting with the Allotment Association.
- The Clerk gave details of an email dated 11th November 2013 received from Naomi Wilson at Astle Paterson regarding the legal aspects of the allotments.

Clerk

g) Outstanding Issues

- The Dingle – Hedge overgrown, scratching cars. The Clerk reported he had been informed by S.C.C Highways that a job instruction had been issued. Clerk

h) Vegetation Strip on Riverbank

- The Clerk confirmed that Trudy Joyce at E.S.B.C had stated in future grass on the riverbank would be left at knee height and trimmed four times each year. Clerk
The Clerk to inform Trudy Joyce that the grass/vegetation had been cut down to ground level.

271/13

Correspondence

- Cheryl Maxim /Andy Mason– Neighbourhood Forum – Branston Golf Country Club 19th November 2013.
- National Forest – National Forest Wood Fair
- E.S.B.C – Temporary closure of Holme Farm Avenue/Woods Lane/St Peters Roundabout /Stapenhill Road closure Sunday 10th November 2013.
- Immanuel Church – Increase in hall hire rates to £10.50 per hour
- E.S.B.C – Public consultation on the 2013 refresh of the joint municipal waste management strategy for Staffordshire and Stoke on Trent
- Post Office – Consultation regarding transfer of Post Office from 46, Hill Street to Spar Store, 300 Rosliston Road, Burton on Trent
- SPCA – SPCA Gazette Autumn 2013.
- Reverend Kath Wood – Thank you for donation to Autumn Fayre.

272/13

Parish Projects Report

- **Neighbourhood Forum**
Projects submitted i) Parish name signs ii) Parish metal picnic table and bench.

- Councillor W.Turton asked if a map of the Parish could be displayed. Councillor P.Hancox agreed to make enquiries.

- The Clerk to submit a grant application to S.C.C (Peter Davies) for the funding of noticeboards.

273/13 Financial Matters

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
13/11/13	R. Young	Salary	£479.00	000444
13/11/13	HMRC	Paye	£119.00	000445
13/11/13	R.Young	Expenses	£67.94	000446
13/11/13	Astle Paterson	Land Registry	£50.00	000447
13/11/13	Grant Thorton	Audit	£120.00	000448
Total			£835.94	

Resolved:
To issue and approve above cheque payments.

274/13 **Clerk and Members Report**

➤ **Website**

The Clerk to check with the provider as to what can be included. It was agreed that councillors' name, telephone number and email should be included on the website also to include details of the neighbourhood plan.

➤ **Borough Councillors**

The Clerk to enquire with Borough Councillors as to their intention concerning attendance at Parish council meetings.

263/13 **Date of next meeting and agenda items**

- Date of next meeting – Wednesday 11th December 2013

The meeting closed at 9.30pm

S Paxton
Chairman of the Parish Council

Clerk