

# STAPENHILL PARISH

Minutes of Meeting of Stapenhill Parish Council held at Immanuel Church, Stapenhill on Wednesday  
11<sup>th</sup> September 2013 at 7.00pm.

## Present

**Councillors:** S. Paxton, I.Gibson, S.Godfrey, B.McLelland, P.Hancox and R.Davies  
**Also Present:** County Councillor P. Davies  
R. Young, Clerk to the Council

Prior to the start of the Parish Council meeting a minutes silence was observed in remembrance of Roger Stokes.

### **238/13**      **Election of Vice Chairman**

It was proposed, seconded and agreed that Councillor S.Godfrey be appointed Vice Chairman of the Parish Council.

Resolved:

**That Councillor S.Godfrey be appointed Vice Chairman of the Parish Council.**

### **239/13**      **Apologies**

Apologies for absence were received from councillors W.Turton, G.Slater and M.Bott

### **240/13**      **Members to Declare an Interest in matters to be considered**

Declarations of Interest to be made when the relevant matter is discussed.

### **241/13**      **Public Participation**

➤ No matters were received.

## **242/13 Planning**

### **a) Planning Applications Received**

- i) Murco Garage, Station Road  
Replace roll over car wash and drier.
- ii) Land rear of 53, Saxon Street, Stapenhill  
Four - two bedroom bungalows with access and parking  
Councillor I.Gibson declared an interest

### **b) Planning Decisions**

- None received.

## **243/13 County and Borough Councillors Reports**

### **a) County Councillors Report**

County Councillor P.Davies reported the following:

- Improvements to the corner of Heath Road/Hill Street. Finance to be allocated from County Councillors annual funding
- H.G.V limits and application procedure – Sycamore Road

### **b) Borough Councillors Report**

- No matters to report.

## **244/13 Approval of the Minutes**

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 11<sup>th</sup> September 2013 be approved.

**Resolved:**

**To approve the minutes of the meeting held on the 11<sup>th</sup> September 2013.**

## **231/13 Matters arising from the Minutes**

### **a) Dog Fouling – Hawthorne Crescent and Pinewood Road**

- The Clerk reported that Claire Hurst of E.S.B.C. had confirmed email that signage would be assessed and stencilling would be applied to footpaths.

E.S.B.C

**b) Speed Watch Scheme**

The Clerk reported that Staffordshire Police had confirmed that both Hawthorne Crescent and Sycamore Road were not considered to be 'hot spots' with traffic speed issues.

Clerk

**c) Air Quality**

The Clerk reported he had visited Mrs G.V.Edward at Holly Green who had prepared a report. The Clerk to circulate details at the next Parish Council meeting. The Clerk to also enquire with E.S.B.C regarding the monitor located on St Peters Bridge.

Clerk

**d) Drakelow Development**

The Clerk to arrange a meeting with Geoff Evenson at Staffordshire County Council. The Chairman, S.Paxton commented that Chris Chatfield of Drakelow Developments had stated that Section 106 funding is to be used for specific projects.

Clerk

**e) Bus Shelter – Funding**

County Councillor P. Davies commented that he did not think funding agreed for a bus shelter could be transferred to another project.

**f) Neighbourhood Plan**

The Chairman S. Paxton gave a summary of the responses from Councillors concerning the two quotation received from consultants.

It was proposed, seconded and agreed to accept the quotation received from

Bob Phillips.

Resolved:

To accept the quotation received from Bob Phillips to produce a Neighbourhood Plan.

- The Clerk to arrange a meeting with Bob Phillips
- The Clerk to contact Steve Taylor the Parish Clerk to Winslow Parish Council regarding their formation of a youth council.

Clerk

**g) Map of Parish**

The Clerk to arrange for A3 copies of the map of the Parish Map to be copied.

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**h) Stapenhill Allotment**

- The Clerk gave details of a letter dated 30<sup>th</sup> August 2013 received from Astle Paterson Solicitors. (Copies distributed to Councillors)
- The Clerk also circulated to councillors a copy of the Agreement dated the 21<sup>st</sup> May 2010 between East Staffordshire Borough Council and the allotment Association.

**i) Stapenhill Gardens - Toilet**

The Clerk to check with E.S.B.C as to when the toilets will be refurbished.

**j) First Stapenhill Rainbow - Donation**

The Chairman S. Paxton to present the donation cheque to the Rainbow group on Monday 16<sup>th</sup> September 2013 at 5.15pm.

Clerk  
S.Paxton

**k) Outstanding Issues**

The Clerk to progress the following:

- Waterside Path – Tree over path at 45 degrees, approach from the boat house – end of ferry bridge
- The Dingle – Hedge overgrown scratching cars
- The Clerk to contact S.C.C Highways and E.S.B.C regarding the above matters.
- The Clerk to enquire with Richard Rayson concerning the procedures for applying for H.G.V limits.

Clerk

**246/13**

**Correspondence**

- Staffordshire Playing Fields Association – Annual Report and Accounts 2012/2013.
- East Staffordshire Borough Council – Casual Vacancy.
- Immanuel Church – letter dated August 2103 from Reverend Kath Wood concerning YMCA Food Bank.
- Neighbourhood Working – Local priority setting event 2013 – email dated 30<sup>th</sup> August 2013 from Andy Mason regarding projects for 2014. The Chairman S.Paxton mentioned the following:

- Paths on allotments
- National Forest building
- Staffordshire Playing Fields Association:
  - Request for membership
  - Invitation to annual general meeting 2pm Wednesday 16<sup>th</sup> October 2013
- Immanuel Church – Annual Autumn Fayre – Saturday 5<sup>th</sup> October 2013 2p to 4pm
- E.S.B.C – Declarations of interest
- E.S.B.C – Update concerning Neighbourhood Plans.

**247/13 Parish Projects Report**

- No further matters were discussed or received.

**248/13 Financial Matters**

**a) Cheque Payments**

Date	Name	Details	Amount	Cheque No.
11/09/13	R. Young	Salary	£479.00	000433
11/09/13	HMRC	Pay e	£119.00	000434
11/09/13	Immanuel Church	Room hire	£20.00	000435
11/09/13	Immanuel Church	Donation	£20.00	000436
11/09/13	P Hancox	Donation Compton House	£50.00	000437
Total			£688.00	

**Resolved:**

**To issue and approve above cheque payments.**

**249/13 Clerk's and Members Reports**

- P.Hancox gave details of contact with Trudy Joyce (E.S.B.C) regarding the need for a two metre strip of ground along the riverbank for wild plants to grow and discourage youngsters from getting to near the river.
  - Encourages safety for children
  - Cut down by Borough Council
  - Natural habitat for insects etc
  - Meeting with ROSPA

Clerk

**250/13            Salvation Army – Food Bank**

It was proposed, seconded and agreed to donate £100 to purchase food items for the Salvation Army Food Bank.

Resolved:

To donate £100 of food items to the Salvation Army Food Bank.

**251/13            Date of next meeting**

- Wednesday 9<sup>th</sup> October 2013.

**The meeting closed at 08.50pm**

**S Paxton  
Chairman of the Parish Council**