

STAPENHILL PARISH

Minutes of the Annual General Meeting of Stapenhill Parish Council held at Immanuel Church,
Stapenhill on Wednesday 9th October 2013 at 7.00pm.

Present

Councillors: R.Davies, S.Paxton, S.Godfrey, G.Slater, M.Bott, I.Gibson, B.McLelland and P.Hancox
Also Present: Andy Mason (E.S.B.C)
R. Young, Clerk to the Council

252/13

Apologies

Apologies for absence were received from councillors W.Turton and County Councillor P.Davies.

253/13

Members to declare an interest in matters to be considered

Declarations of Interest to be made when the relevant matter is discussed.

254/13

Public Participation

- The Chairman S.Paxton requested the Parish Clerk to advertise Parish Council Meetings in the Burton Mail.

Clerk

255/13

Planning

a) Planning Applications Received

i) P/2013/01138

145, Ferry Street Stapenhill

Demolition of existing garage to facilitate the erection of and formation of vehicular access and provision of parking spaces

Councillors commented the proposal was not in keeping with the area.

b) Planning Decisions

- None received.

256/13

County and Borough Councillors Reports

a) County Councillors Report

- No matters were reported.

b) Borough Councillors Report

- No matters were reported.

257/13

Approval of the Minutes

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 9th October 2013 be approved.

Resolved:

To approve the minutes of the meeting held on the 9th October 2013.

258/13

Matters arising from the Minutes

a) Dog Fouling – Hawthorne Crescent and Pinewood Road

- The Clerk confirmed that E.S.B.C had been notified that dog fouling was occurring on the footpath outside 105, Hawthorne Crescent. Claire Hurst of E.S.B.C had confirmed that officers had put stencils on the pavements of the Hawthorne Crescent and Pinewood Road.
- Requested details of people and times with description of owner and dog if possible and this matter will be progressed.

b) Air Quality

- The Clerk circulated to councillors a copy of the report produced by Mrs Edwards. The Clerk to send a copy to E.S.B.C
- The Clerk reported that Craig Morris of E.S.B.C had commented that air quality at St Peters Bridge had improved during the last couple of years.

c) Drakelow Development

The Chairman S.Paxton gave details of a meeting with G.Evenson of S.C.C Highways:

- Reviewed section 106 funding which G.Evenson said could be used for various highway issues
- Highway Routes
- Traffic Congestion points

Clerk
S.Paxton

The Clerk confirmed a meeting had been arranged with Tim Denny at South Derbyshire District Council.

d) Funding

The Clerk to confirm to Andy Mason of E.S.B.C that the Parish Council would like to apply for funding to provide Parish name signs.

e) Neighbourhood Plan

- The Clerk to rearrange meeting with Bob Phillips
- S.Godfrey commented it was important that Bob Phillips involves local schools when producing the Neighbourhood Plan
- The Clerk reported he had contacted Steve Taylor at Winshill Parish Council regarding the formation of a Youth Council who mentioned the following:
 - Requires funding of £2,000 each year
 - Only progress short term projects
 - No Sixth Formers involved
 - Sixteen on Youth Council
 - Council needs to be active and have the involvement of Councillors

- P.Hancox a Youth Council needs serious commitment from the entire council.

f) Map of Parish

The Clerk circulated to Councillors an A3 copy of the Parish Map.

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g) Stapenhill Allotment

- S.Paxton commented that Solicitors were not making progress with regard to information from E.S.B.C.
- The Clerk gave details of a copy of a letter dated 2nd October 2013 sent by the allotments association to Andy O'Brian at E.S.B.C
- S.Paxton gave details of a meeting with Colin Shakespeare when the following was mentioned:
 - 32 allotments let in 100% 50% or 25% size plots
 - 45 plot holders
 - Charge £20.00 pa for a full plot
 - Confirmed to Colin Shakespeare that lease maybe changed as the parish council cannot accept liability for boundary walls
- P.Hancox commented that the paths on the allotments require attention. A.Mason said the Allotment Association could apply through the neighbourhood for funding
- P.Hancox said must appreciate the Parish Council must monitor funding availability for 45 allotment holders in relation to the entire Parish.
- S.Paxton requested the Clerk to pressure the solicitors to have answers by Christmas to enable the Parish Council to consider lease options.

h) Stapenhill Gardens - Toilet

The Clerk reported that Paul Farrer at E.S.B.C had confirmed refurbishment of the toilets will start in December 2013.

Clerk

i) **Outstanding Issues**

The Clerk to forward a reminder to S.C.C Highways requesting action on the following:

Clerk

- Waterside Path – Ferry Bridge end – Tree over path at 45 degrees (not E.S.B.C responsibility)
- The Dingle – Hedge overgrown scratching cars

Clerk

- The Clerk to instruct contractor to commence work on waterside path

259/13

Correspondence

- East Staffordshire Borough Council – Neighbourhood Forum local priority setting event 2013.
- Astle Paterson – Legal correspondence concerning allotments
- Staffordshire and Stoke on Trent Archive Service – History today

Clerk

260/13

Parish Projects Report

➤ **Benches**

The Clerk to enquire regarding the supply and cost of benches. To ask Trudy Joyce concerning the supply of metal benches.

Clerk

➤ **Waterside Path**

The Clerk to instruct Mr Butler to start work on the waterside path.

Clerk

- Andy Mason confirmed there will be a surplus of wasp funding which will be made available in February 2014

- The Clerk to obtain the releveant forms from Andy Mason to apply for funding to purchsaes Parish Name Signs.

- P.Hancox reported she had contacted E.S.B.C regarding the key availability for noticeboards

Clerk

- Site meeting to walk the waterside path on the 30th October 2013 at 2.00pm

- The Clerk to contact Corrine O'Hare regarding a list of businesses in the Parish.

248/13 Financial Matters

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
09/10/13	R. Young	Salary	£479.00	000438
09/10/13	HMRC	Pay e	£119.00	000439
09/10/13	Royal Mail	Annual Service	£103.20	000440
09/10/13	Immanuel Church	Room hire	£20.00	000441
09/10/13	R.Young	expenses	£49.60	000442
09/10/13	S.Paxton	Salvation Army	£100.00	000443
09/05/13 -14/08/13			Total	£870.80

Resolved:

To issue and approve above cheque payments.

b) Annual Report 2012/13

The Clerk reported that grant Thornton had approved the Annual Report and Accounts for 2012/13.

262/13 Clerk and Members Report

Vegetation Strip on riverbank – Clerk had enquired with E.S.B.C – Trudy Joyce to reply.

Salvation Army

It was proposed, seconded and agreed to donate £100.00 to purchase food for the salvation army food bank.

Resolved:

To donate £100.00 to purchase food for the salvation army food bank.

263/13

Date of next meeting and agenda items

- Date of next meeting – Wednesday 13th November 2013
- Agenda items –
 - Website
 - Neighbourhood Plan – group Meeting
 - Car park – Next to Punch Bowl

The meeting closed at 08.50pm

**S Paxton
Chairman of the Parish Council**
