

STAPENHILL PARISH

Minutes of the Meeting of Stapenhill Parish Council held at Immanuel Church, Stapenhill on
Wednesday 11th December 2013 at 7.15pm.

Present

Councillors: S.Paxton, R.Davies, M.Bott, I.Gibson, W.Turton and B.McLelland
Also Present: Nigel Mellor E.S.B.C
Chris Taylor E.S.B.C
R. Young, Clerk to the Council

276/13

Apologies

Apologies for absence were received from Councillors P.Hancox, G.Slater and P.Davies.

277/13

Members to declare an interest in matters to be considered

Declarations of Interest to be made when the relevant matter is discussed.

278/13

Public Participation

The Chairman, S.Paxton introduced N.Mellor and C.Taylor, enforcement officers from E.S.B.C. The Following matters were discussed:

- Confirmed will deal with dog fouling, parking and nuisance youths
- Eight available in team covering the whole of East Staffordshire
- Fixed price for dog fouling and leaving litter
- Issue eight fixed penalty tickets in Stapenhill last week
- Dog fouling stencils effective and have been used in Stapenhill
- Cannot take action for obstruction offences
- Confirmed that they visit schools and outlined their work
- Potential for £100 fine for leaving a waste bin out after 10pm
- Officers present agreed to check Ferry Street when they left meeting
- Contact numbers:
 - 01283508856
 - 07966342185
 - Email: Christopher.taylor@eaststaffsbc.gov.uk

279/13

Planning

a) **Planning Applications Received**

- i) Waterside Development
Waterside, Stapenhill
Extend approval date.

b) **Planning Decisions**

- None received.

280/13

County and Borough Councillors Reports

a) **County Councillors Report**

The Clerk reported and email from P.Davies regarding amendment to his report.

b) **Borough Councillors Report**

- No matters were reported.

281/13

Approval of the Minutes

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 13th November 2013 be approved subject to corrections reported by County Councillor P.Davies in this months report.

Resolved:

To approve the minutes of the meeting held on the 13th November 2013 subject to amendments.

282/13

Matters arising from the Minutes

a) Drakelow Developments

- The Chairman, S.Paxton gave a review of the matters recently discussed at a meeting of the Drakelow Liason Group.
 - First Phase of building houses and development of Walton Bridge to start next year
 - David Wilson Homes to build houses
 - The Clerk to obtain cost to undertake Traffic volume survey and forecast
 - The Clerk reported he had contacted Graham Fairs at Derbyshire County Council Highways for information regarding boundaries and highway issues
 - The Clerk also reported that County Councillor Peter Davies had agreed to a meeting to discuss Highway issues with the Chairman and Clerk
 - The Clerk provided Councillors with S.D.D.C link to review the Drakelow Planning matters.

b) Neighbourhood Forum and S.C.C Funding

- The Clerk reported that County Councillor Peter Davies had supported a Grant Application for £990.00 to purchase three noticeboards. Councillors reviewed possible locations. Councillor M.Bott suggested displays in Bus Shelters. The Clerk to check with Arriva. The Clerk to

forward the specification of the noticeboards to Councillor M.Bott to obtain quotation from Burton College

- Provision of a metal picnic bench and metal bench on Waterside. The Clerk reported that David Bulter had quoted £2445 to supply and install
- Forum project for 2014 – to tidy path at Robert Sutton School
- Work on the Waterside Path to be started by David Bulter when the cold weather starts

c) Neighbourhood Plan

- The next stage of the Neighbourhood Plan to be progressed in January 2014

d) Stapenhill Allotments

- Prior to the start of the Parish Council Meeting, Councillors had discussed matters with M.Gloss and C.Shakespear from Stapenhill Allotments Association. The Following matters were discussed:
 - Public Liability Insurance
 - Health and Safety
 - Renewal of lease
 - Future rental charges
 - Income level of Allotments Association
 - Requested copy of signed lease

The Clerk was requested to enquire with solicitors as to the legal situation if the Allotments Association does not have enough members to meet the cost of the rent. The Clerk was requested to clarify whether

the Parish Council are obliged to provide allotments if six parishioners request such a provision. The Clerk confirmed that insurers were providing £10 million public liability and £25,000 for walls and fencing.

Clerk

e) **Outstanding Issues**

- The Clerk to enquire with E.S.B.C regarding the provision of Business Cards for Parish Councillors.

Clerk

f) **Website**

- The Clerk reported the photographs provided by M.Bott had been included on the website.

g) **Borough Councillors**

- The Clerk confirmed that it was now over six months since Borough Councillor A.Legg had attended a Parish Councillor Meeting and was therefore disqualified to remain a Parish Councillor as specified by the Local Government Act. The Clerk to notify A.Legg of her disqualification and Borough Councillor Julian Mott of the situation.

Clerk

283/13 **Correspondence**

- E.S.B.C – Precept requirement 2014-2015
- S.C.C – Temporary Road Traffic Regulation Order at Long Street, Burton on Trent
- E.S.B.C – Christmas collection arrangements
- Astle Paterson – Legal Matters

284/13 **Parish Projects Report**

- The Chairman, S.Paxton reported that a request for village name signs had been submitted by the Clerk to Andy Mason at E.S.B.C for consideration for funding within the Neighbourhood Forum Scheme.

285/13 **Financial Matters**

a) Cheque Payments

Date	Name	Details	Amount	Cheque No.
11/12/13	R. Young	Salary	£479.00	000450
11/12/13	HMRC	Pay e	£119.00	000451
11/12/13	Zurich Insurance	Insurance	£358.95	000452
11/12/13	Immanuel Church	Room Hire	£20.00	000453
11/12/13	R.Young	Expenses	£48.20	000454
11/12/13	Astle Paterson	Legal	£570.00	000455
			Total	£1,595.15

Resolved:

To issue and approve above cheque payments.

286/13 **Clerk and Members Report**

- The Clerk requested Councillors to approve a further £500.00 for the legal cost budget.

It was proposed, seconded and agreed to increase the legal budget by £500.00.

Resolved:

To increase the legal budget by £500.00.

287/13 **Date of next meeting**

- Date of next meeting – Wednesday 8th January 2014

The meeting closed at 9.05pm

**S Paxton
Chairman of the Parish Council**
