

# STAPENHILL PARISH COUNCIL

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## Minutes of the Meeting of Stapenhill Parish Council held at the Immanuel Church, Stapenhill on Monday 13<sup>th</sup> August 2012 at 7:00 pm

### Present

Councillors: S Paxton, R Stokes, S Godfrey, P Hancox, S Prestidge, and R Davies

### Also Present:

County Councillor P Davies  
A Wainwright, Burton Mail  
One Member of the Public  
R Young, Clerk to the Council

91/12

### Apologies

Apologies for absence were received from Councillors J Hulland and A Legg.

92/12

### Members to Declare an Interest in Matters to be Considered

No declarations were made.

93/12

### Public Participation

i) Mr Ian Gibson

The following items were mentioned:

- Urgent attention required to repair and make good the uneven steps from Hawthorn Crescent to Rosliston Road. Slabs loose, weeds and support wall needs attention.

P Davies agreed to report this matter to Staffordshire County Council Highways. The Clerk to also report this matter to the appropriate authority.

*Clerk*

- Brambles over-hanging the footpath by Hawthorn Business Centre.

*Clerk*

- Junction of Sycamore Road / Yew Tree Road – residents parking by bus stop. Road needs to be marked for bus stop.

*Clerk*

- Need for bus shelter on Rosliston Road opposite Highland Veterinary. Clerk to contact appropriate authority.

*Clerk*

94/12

Planning

Planning Applications for Consideration:

- P/2012/00987  
Adjacent to 2 Frederick Street, Stapenhill  
Erection of a detached dwelling

Planning Decisions:

- P/2012/00089/MB  
Outline application to develop land by the erection of four detached dwellings and erection of a detached garage block

*Refusal of Outline Planning Permission*

- P/2012/00755  
455 Stanton Road, Stapenhill  
Formation of a new vehicular access including a dropped kerb

*Permission for development*

95/12 County and Borough Councillors Report

a) County Councillor P Davies

- P Davies gave an update concerning the election of the new Police and Crime Commissioner on 15<sup>th</sup> November 2012. Two candidates being M Ellis and J Garner. Successful candidate to take up position on 22<sup>nd</sup> November 2012.

96/12 Approval of the Minutes

It was proposed, seconded and agreed to approve the minutes of the Parish Council meeting held on 17<sup>th</sup> July 2012.

Resolved:

To approve the minutes of the meeting held on 17<sup>th</sup> July 2012

97/12 Matters Arising from the Minutes

a) Neighbourhood Development Order

The Clerk confirmed he had contacted G Jones at ESBC regarding Neighbourhood Development Orders who forwarded an information sheet.

Clerk

b) Extension of Footpath on Waterside

The Clerk said he was planning to arrange a meeting with M Hovers of ESBC to progress this matter.

Clerk

c) Allotments

The Clerk reported that L Eastaugh of ESBC had confirmed that the legal documents to transfer ownership of the allotments to the Parish Council were about to be sent to the Clerk. The Clerk commented that on receipt the Parish Council should decide whether legal advice should be obtained.

*Clerk*

The Clerk said that he had been unable to identify the Chairman of the Allotments Group. The Chairman confirmed she had obtained a contact telephone number.

d) Neighbourhood Plan

The Clerk reported that the following was required by ESBC:

- Designation letter
- Budget plan

The Clerk commented he would formulate a timescale for the Neighbourhood Plan and progress the recruitment of a planning consultant.

e) Draklow Development

The Clerk reported the following:

- Next Liaison Group meeting at Draklow to be held on Wednesday 12<sup>th</sup> September 2012.
- Email from Victoria Walker (only Beattie) stating that a traffic assessment had to be produced with the planning application and that more than 600 HGV's a day will be removed from Stapenhill's roads. Also did not agree that there had been a lack of consultation with Stapenhill Parish Council and residents stating that the Parish Council remains involved with the Liaison Group.
- Councillors commented an additional pedestrian crossing on Main Street was required.
- P Hancox gave a review of the timing of the Draklow site.
- S Paxton commented there will be a dramatic adverse impact on Rosliston Road and the A444.
- S Paxton said that C Chatfield of Bullivants had said there was no need to open the new bridge until the first house was occupied.
- The Clerk reported a meeting with Phillip Summerfield of ESBC was planned for Friday 24<sup>th</sup> August 2012.

f) Parish Newsletter

Councillors reviewed the draft newsletter and its contents.

The Clerk to register a Freepost postal number.

g) Burton Albion – Andy Taylor

It was proposed, seconded and agreed to transfer £500 from the donation budget to Youth Development Fund and forward the £500 to Burton Albion Youth Development Scheme.

Resolved:

To transfer £500 from the donation budget to a Youth Development Fund and forward the £500 to the Burton Albion Youth Development Scheme

*Chairman  
Clerk*

*Councillors  
Clerk*

*Chairman  
Councillors*



98/12 Correspondence  
 ESBC – Code of Conduct  
 ESBC – Register of Interests  
 ESBC – Register of Electors  
 ESBC – Additional copies of East Staffordshire Local Plan for S Godfrey and the Clerk

Clerk

99/12 Parish Projects  
 ➤ No matters were raised

100/12 Finance  
Accounts for Payment

Date	Name	Details	Amount	Cheque No
13.08.12	R Young	Clerk	319.00	000365
13.08.12	HMRC	PAYE	79.00	000366
13.08.12	R Young	Expenses	24.10	000367
13.08.12	Immanuel Church	Hire of Room	36.00	000368
13.08.12	Burton Albion	Youth Project	500.00	000369

Resolved:  
 To issue the above listed cheque payments

101/12 Clerk's and Members' Reports  
 ➤ S Godfrey reported that the broken windows at the former Billy's Pizza opposite the bottom of Holly Street should be reported to Enforcement at ESBC.  
 ➤ Councillors agreed that in future Parish Council meetings would be held on the second Wednesday of the month.  
 ➤ P Hancox requested that Wendy's Display is included on the agenda of the next Parish Council meeting.  
 ➤ The Clerk to forward additional copies of the agenda to Pat Hancox, S Prestidge, and S Paxton in future.

Clerk

102/12 Date of Next Meeting  
 ➤ Wednesday 12<sup>th</sup> September 2012

The meeting closed at 9:40 pm.

S Paxton  
Chairman of the Parish Council