

# STAPENHILL PARISH COUNCIL

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## Minutes of the Meeting of Stapenhill Parish Council held at the Immanuel Church, Stapenhill on Monday 12<sup>th</sup> September 2012 at 7:00 pm

### Present

Councillors: S Paxton, S Godfrey, R Stokes, and R Davies

### Also Present:

County Councillor P Davies  
Three Members of the Public  
R Young, Clerk to the Council

- 103/12     Apologies  
Apologies for absence were received from Councillors P Hancox, A Legg, J Hulland, and S Prestidge.
- 104/12     Members to Declare an Interest in Matters to be Considered  
No declarations were made.
- 105/12     Public Participation

i) Uneven Steps – Hawthorn Crescent to Rosliston Road

County Councillor P Davies and the Clerk confirmed they had reported this matter to R Rayson at Staffordshire County Council Highways.

P Davies reported that R Rayson had stated the steps will be repaired. County Councillor P Davies and the Clerk to request that road contractors working nearby to undertake repairs as soon as possible.

*Clerk*

The Clerk to obtain a costing for a slimline grit bin.

*Clerk*

ii) Double Yellow Lines – Heath Road / Rosliston Road

The Clerk to enquire with R Rayson at Staffordshire County Council Highways whether the double yellow lines could be extended by 30 yards to reduce vehicle parking.

*Clerk*

iii) 5 Hawthorne Crescent – SLOW painted on Road

Mr Gibson commented the word “slow” on the road surface at the lower part of Hawthorne Crescent by the bend needed to be renewed. The Clerk to notify R Rayson at Staffordshire County Council Highways.

*Clerk*

iv) St Peter’s Church Island

Mr Gibson commented that this traffic island had been considered for the installation of traffic lights. The Clerk to obtain an update from R Rayson at Staffordshire County Council Highways.

*Clerk*

v) Provision of Bus Shelter – Rosliston Road, opposite Highland Veterinary

The Clerk gave an update regarding funding, location and consultation requirement. The Clerk to obtain costings for a bus shelter.

*Clerk*

106/12

Planning

Planning Applications for Consideration:

- P/2012/01097  
The Ferry Boat Yard, The Dingle, Stapenhill  
Change of use from a restaurant (Class A3) to place of worship (Class D1), including the installation of additional doors and windows
- P/2012/01107  
29 St Peter’s Street, Stapenhill  
Change of use from photography studio (Class B1) to hairdressers (Class A1)

Planning Decisions:

- P/2012/00868  
345 Stanton Road, Stapenhill  
Erection of a single storey rear extension  
  
*Permission for Development*
- P/2012/00647  
The Copper Hearth, Stanton Road, Stapenhill  
Internal first floor alterations to existing apartment to form  
an additional apartment  
  
*Permission for Development*

107/12 County and Borough Councillors Report

No additional matters were reported.

108/12 Approval of the Minutes

It was proposed, seconded and agreed to approve the minutes of the Parish Council meeting held on 13<sup>th</sup> August 2012.

Resolved:

To approve the minutes of the meeting held on 13<sup>th</sup> August 2012

109/12 Matters Arising from the Minutes

a) Website Meeting

Councillors P Hancox, S Godfrey, and S Paxton held a meeting to discuss a low-cost option for a website.

*Clerk  
S Paxton*

b) Extension of Footpath on Waterside

The Clerk to arrange a site meeting with M Hovers of East Staffordshire Borough Council to discuss and review this matter.

*Clerk*

c) Allotments

The Clerk confirmed he had received legal paperwork from East Staffordshire Borough Council which he was reviewing and would report to the October Parish Council meeting.

*Clerk*

d) Neighbourhood Plan

The Clerk confirmed he would be attending a meeting with G Jones at East Staffordshire Borough Council with regard to progressing this matter including the production of a business plan.

*Clerk*

e) Drakelow Development

Borough Councillor A Legg was representing the Parish Council at a meeting with the developers which was being held this evening.

*A Legg*

f) Parish Newsletter

The Chairman, S Paxton, circulated a draft copy of the newsletter and questionnaire to Councillors for comment.

*Chairman  
Councillors*

g) Billy's Pizza

The Clerk reported that Enforcement at East Staffordshire Borough Council had agreed to board up the broken window and re-charge the owner.

*Clerk*

h) Wendy's Display

This item was deferred until the next Parish Council meeting.

110/12 Correspondence

ESBC Washlands Action Plan, 3<sup>rd</sup> October 2012  
SCC A444 Stapenhill Road / Spring Terrace Road – proposed  
kerb re-alignment  
ESBC Planning for Change – Preferred Option  
CCS Annual General Meeting, 24<sup>th</sup> September 2012  
SCC Rights of Way Team  
Staffordshire Police Authority Transition Update, August 2012  
SCC Temporary Road Traffic Regulation Order at Main Street  
and Rosliston Road, Stapenhill  
Audit Commission Appointment of external Auditor from 2012  
/ 2013  
Staffordshire Playing Fields Annual General Meeting, 17<sup>th</sup>  
October 2012

*Clerk*

111/12 Parish Projects

- No matters were raised

112/12 Finance  
*a) Accounts for Payment*

Date	Name	Details	Amount	Cheque No
11.09.12	R Young	Clerk	319.00	000370
11.09.12	HMRC	PAYE	79.00	000371
11.09.12	Immanuel Church	Hire of Room	36.00	000372
11.09.12	Royal Mail	Freepost	83.00	000373
11.09.12	R Young	Expenses	38.90	000374

Resolved:  
To issue the above listed cheque payments

*b) Audit Commission*

The Clerk reported the Annual Return for the year ended 31<sup>st</sup> March 2012 had been approved by the Audit Commission with no critical comment.

113/12 Clerk's and Members' Reports

- Hedge over footpath – The Boat House  
The Clerk to report this matter to Staffordshire County Council Highways. *Clerk*
- It was proposed, seconded and agreed to co-opt Mr Ian Gibson as a Parish Councillor for Stapenhill.

Resolved:  
To co-opt Mr Ian Gibson as a Parish Councillor for Stapenhill

114/12 Date of Next Meeting

- Wednesday 10<sup>th</sup> October 2012

The meeting closed at 8:45 pm.

S Paxton  
Chairman of the Parish Council