

STAPENHILL PARISH

Minutes of the Annual General Meeting of Stapenhill Parish Council held at the Immanuel Church, Stapenhill on Wednesday 30th May 2012 at 7.13 pm

Present **S Paxton, R Davies, S Prestidge, R Stokes, S Godfrey, P Hancox,**
Councillors: **J Hulland and A Legg**

Also **R Young, Clerk to the Council**
Present

54/12 Members to Declare an Interest in Matters to be Considered

➤ **No declarations were made.**

55/12 Election of Chairman for the Year 2012/2013

It was proposed, seconded and agreed that Councillor Paxton be elected Chairman of Stapenhill Parish Council for the coming year.

Resolved:

That Councillor S Paxton be appointed Chairman for the coming year.

56/12 Election of Vice Chairman for the Year 2012/2013

It was proposed, seconded and agreed that Councillor R Stokes be elected Vice-Chairman of Stapenhill Parish Council for the coming year.

Resolved:

That Councillor R Stokes be appointed Vice-Chairman for the coming year.

57/12 Election of a Planning Committee for the year 2012/2013

It was proposed, seconded and agreed that Councillors P Hancox, R Stokes, S Godfrey and S Paxton be appointed to the Planning Committee for the coming year.

Resolved:

That Councillors P Hancox, S Godfrey, R Stokes and S Paxton be appointed to the Planning Committee for the coming year.

58/12 Public Participation

- No matters were raised.

59/12 **Planning**

Planning Applications for Consideration

- P/20012/00617/MB
Erection of a 7.13 metre high amateur radio pole and antenna.
110 Hawthorne Crescent, Stapenhill.
- P/2012/00089/MB
Outline application to develop land by the erection of four detached dwellings and erection of a Detached Garage Block.
53 Saxon Street Stapenhill
- P/20121//00255/EW
Retention of one internally illuminated fascia sign and one non-illuminated free standing sign
300, Rosliston Road, Stapenhill.

Planning Decisions

- None received

60/12

County and Borough Councillors Report

County Councillor P Davies

- Traffic calming measures may be requested by the Parish Council. Need strong reasons.
- Road re-designation usually undertaken centrally not normally by the County Council.
- Short Street Site has not been sold. Trent and Dove could not agree purchase.

District Councillor A Legg

- Bullivants Meeting – At next meeting will be notified as to what the Parish will receive. Outlined problems with Bridges. Next meeting to be agreed.
- Out again reviewing Parish with Warden. Reviewed litter bin locations.
- On 7th June 2012 will have A Boards and charts for what the parishioners want from the Parish Council.
- Reviewed recycling, learn to swim scheme and need help from Parish Councillors to give feedback from parishioners.
- Fun Day – Sport in the Hood.
- Anti-Social behaviour meeting on the 20th June 2012. Bank facilities to be opened.

61/12

Approval of the Minutes

It was proposed, seconded and agreed to approve the Minutes of the Parish Council Meeting held on the 11th April 2012.

Resolved:

To approve the Minutes of the Meeting held on the 11th April 2012.

62/12

Matters Arising from the Minutes

- a) **Tesco Store – Stapenhill**
The Clerk was requested to contact Civil Enforcement regarding Commercial Vehicles parking outside the Store. **Clerk**
- b) **Website**
The Chairman, S Paxton said Councillors need to identify and provide information to be included on the website. **Councillors**
- c) **W Read – Presentation – Emergency Planning**
The Clerk to arrange for W Read to attend a future Parish Council Meeting. **Clerk**
- d) **Extension to Footpath on Waterside**
The Clerk to contact Michael Hoves again regarding the footpath extension. **Clerk**
- e) **Allotments**
- L Eastaugh (ESBC) stated that legal documentation would be available mid May. The Clerk confirmed none had been received. **Clerk**
 - M Hoves (ESBC) further discussion was needed to determine Parish Council responsibilities with regard to the Allotment Association and the provision of grants and meeting costs. **Clerk/ Councillors**
- f) **Neighbourhood Plan**
The Clerk to provide a copy of the summary of the Neighbourhood Plan Meeting to Councillors S Paxton and S Godfrey. **Chairman/ Clerk**
- g) **BACT (Burton Albion)**
The Clerk to obtain further information regarding the scheme and the donation request. **Clerk**

63/12

Correspondence

- Staffordshire and Stoke on Trent Joint Waste Strategy Update.
 - CPRE – Annual Report 2012
 - ESBC – Andy Mason – Details of proposed increase in car park charges.
 - ESBC – Notice of Parish Council vacancy.
 - Broadway Malyan – Neighbourhood Planning
 - Clive Keble – Neighbourhood Planning
 - Ray Cooper – Resignation letter – The Clerk to forward a letter of thanks. **Clerk**
 - National Forest – Wood Fair 26th and 27th August 2012
 - ESBC
 - Strategic Framework and Public Realm Implementation Plan for Burton Town Centre.
 - Model 106 Affordable Housing Schedules <http://eaststaffsbc-consult.lemchoose.co.uk/portal>
 - ESBC – Road Closures, Diamond Jubilee
 - Audit Commission – Grant Thornton UKLLP appointed Auditors 2012/13 **Councillors**
- Councillors**

64/2

Parish Projects

- Agenda Next Meeting – Noticeboards
- Stapenhill Gardens – Toilets require attention.
Contact Waste Management
- A Legg reported cost of footpath extension is under review. Councillor P Hancox suggested P Rowland. The Clerk to enquire with ESBC for a list of Contractors used by the Borough Council.

Clerk

Clerk

Clerk

65/12

Financial

a) **Annual Return 2011/2012**

The Clerk gave details of the Receipts and Payments for the year ended 31st March 2012 and the Annual Return for 2011/12

It was proposed, seconded and agreed the Chairman and Clerk should sign the Annual Return.

Resolved:

It was proposed, seconded and agreed the Receipts and Payments for the year ended 31st March 2012 be approved and the Chairman and Clerk sign the Annual Return 2011/12 for submission for Audit.

b) **Cheque Payments**

DATE	Name	DETAILS	Amount	Cheque No
30/05/12	R Young	Salary	319.00	400354
30/05/12	HMRC	PAYE	29.00	400355
30/05/12	R Young	Clerk Exps	13.64	400356

Resolved:

The Cheque payments above were approved for payment.

66/12

Clerk's and Members' Reports

- No matters were raised.

67/12

Date of Next Meeting

Tuesday 19th June 2012.

The Meeting closed at 8.26pm.

S Paxton
Chairman of the Parish Council